



申請臨時使用圖書館 -- 適用於準備法庭聆訊的訴訟人士

申請人須致函高等法院圖書館 / 區域法院圖書館提出申請，並隨函夾付聆訊通知書的副本，及 / 或已標明提交書面陳詞期限的法庭信件的副本。已過期的聆訊通知書和有關書面陳詞的信件將不被接納為申請的證明文件。圖書館將會以書面形式回覆申請人。申請獲批的人士將可在司法機構所指定的期間內使用高等法院圖書館 / 區域法院圖書館，但不可外借任何圖書館資料，並須於進入圖書館時向服務台職員出示圖書館發出的批准信正本。

司法機構政務處
2021 年 8 月

[Ref. Judiciary Library Notice No. 4]

APPLY FOR TEMPORARY LIBRARY ADMISSION BY LITIGANTS PREPARING FOR A COMING COURT HEARING

The applicant has to send an application letter to the High Court Library / District Court Library together with a copy of the notice of hearing and/or a letter from the court indicating a deadline for written submissions. Post-dated notices of hearing and letters for written submissions will not be accepted as documentary proof for the application. The Library will reply to the applicant in writing. Successful applicants will be allowed to use the High Court Library / District Court Library for a period specified by the Judiciary but they are not allowed to borrow any library materials from the Library. They should show the original approval letter to the counter staff before access to the library.

Judiciary Administration
August 2021