

申索書編號  
Claim No. : LBTC\_\_\_\_\_ / \_\_\_\_\_

致 : 勞資審裁處司法常務主任  
To : Registrar, Labour Tribunal

本人 \_\_\_\_\_, 本申索案的申索人 / 被告  
I, \_\_\_\_\_, claimant/defendant in this claim

現申請傳召下列人仕於聆訊日出庭作證供及帶同下列文件呈堂:  
hereby apply to subpoena the following person to give evidence at the hearing and to produce the following documents:

證人姓名 (Name of witness) : \_\_\_\_\_

證人地址 (Address of witness) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

證人電話 (Telephone No. of witness) \*: \_\_\_\_\_

\*如未能提供, 請註明 (Please specify if not available):  
\_\_\_\_\_  
\_\_\_\_\_

列所需呈堂文件 (Documents required to be produced) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

申請人簽署  
Applicant's Signature: \_\_\_\_\_

申請人/公司名稱  
Applicant's Name: \_\_\_\_\_

申請人/公司蓋章  
Company Seal: \_\_\_\_\_

聯絡電話號碼  
Contact Telephone No.: \_\_\_\_\_

日期:

Dated this \_\_\_\_\_

Note: The applicant will need to pay a prescribed fee of \$25 at the Tribunal Registry.

註: 申請人須於勞資審裁處的登記處繳付規定的申請費用二十五元正。