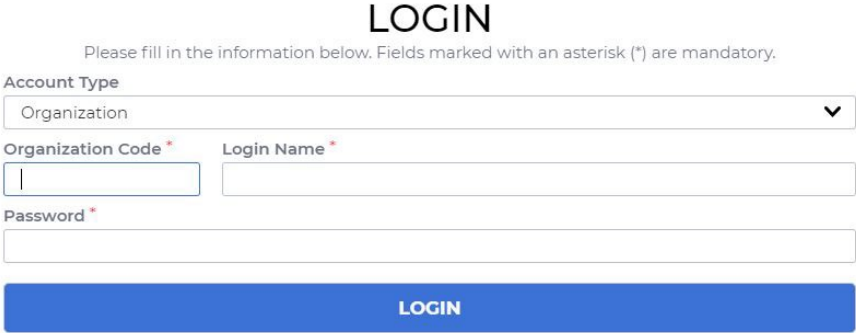
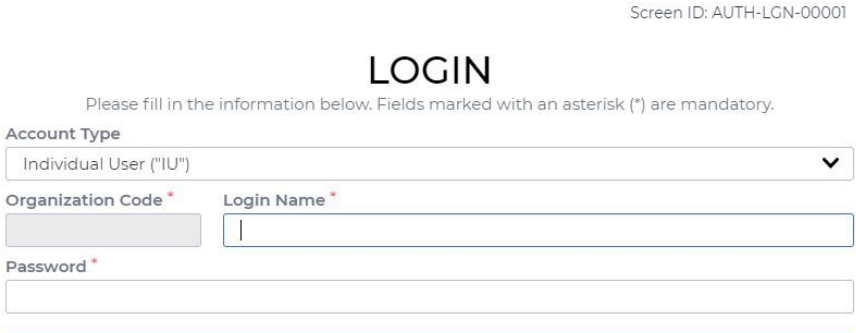
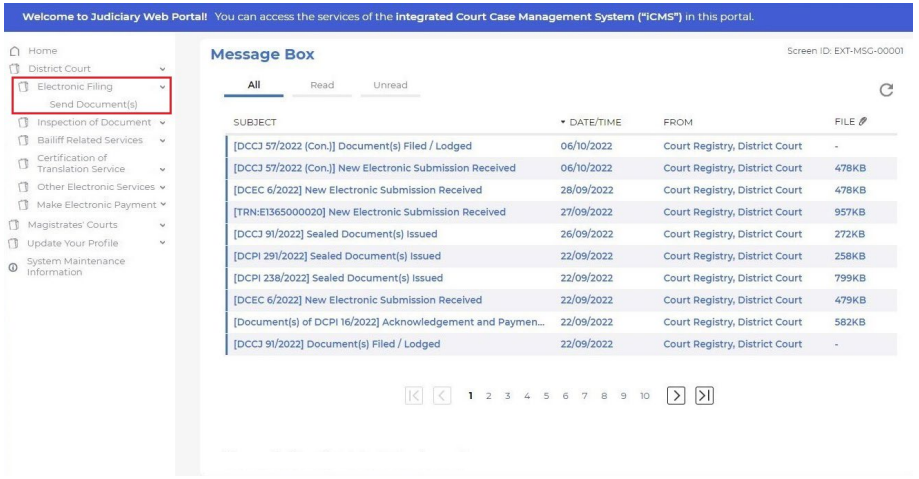
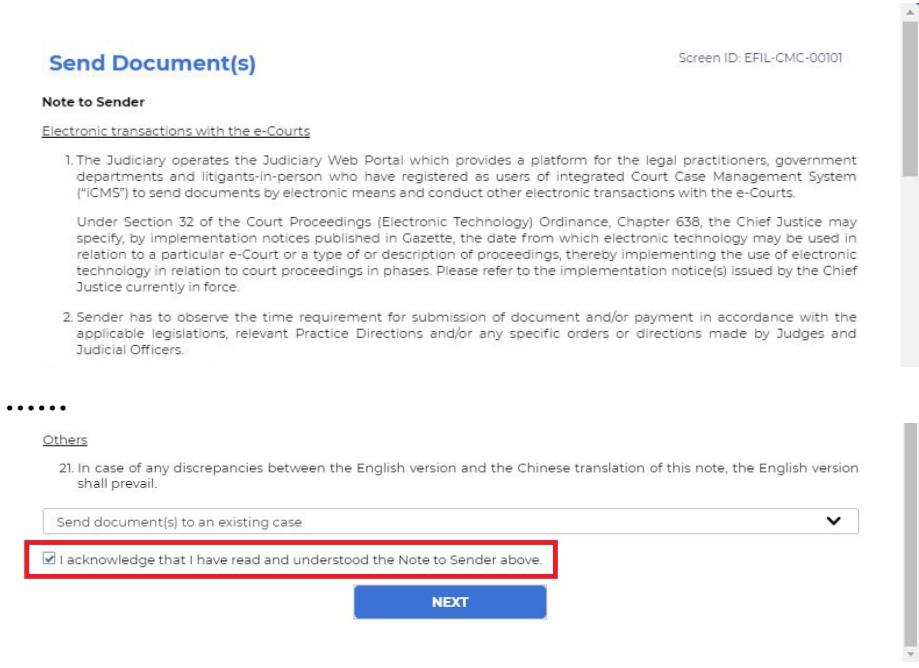
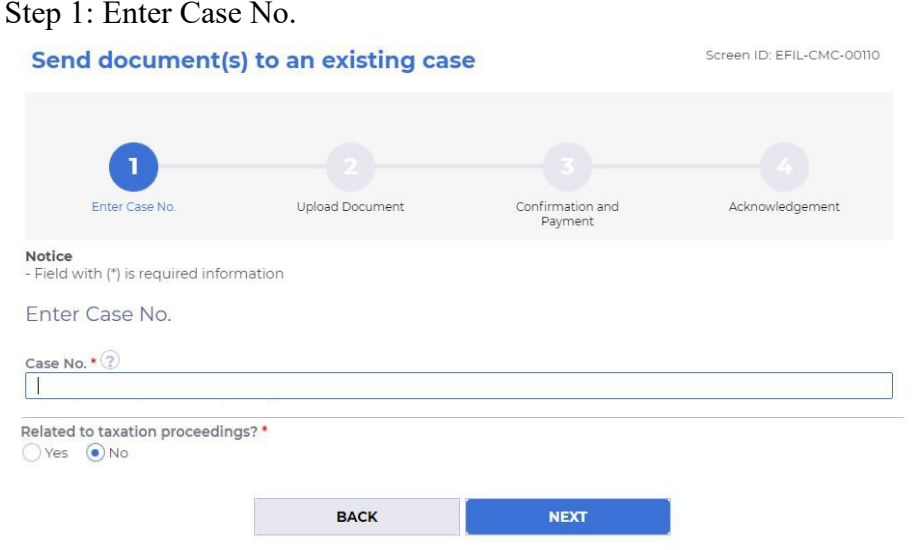


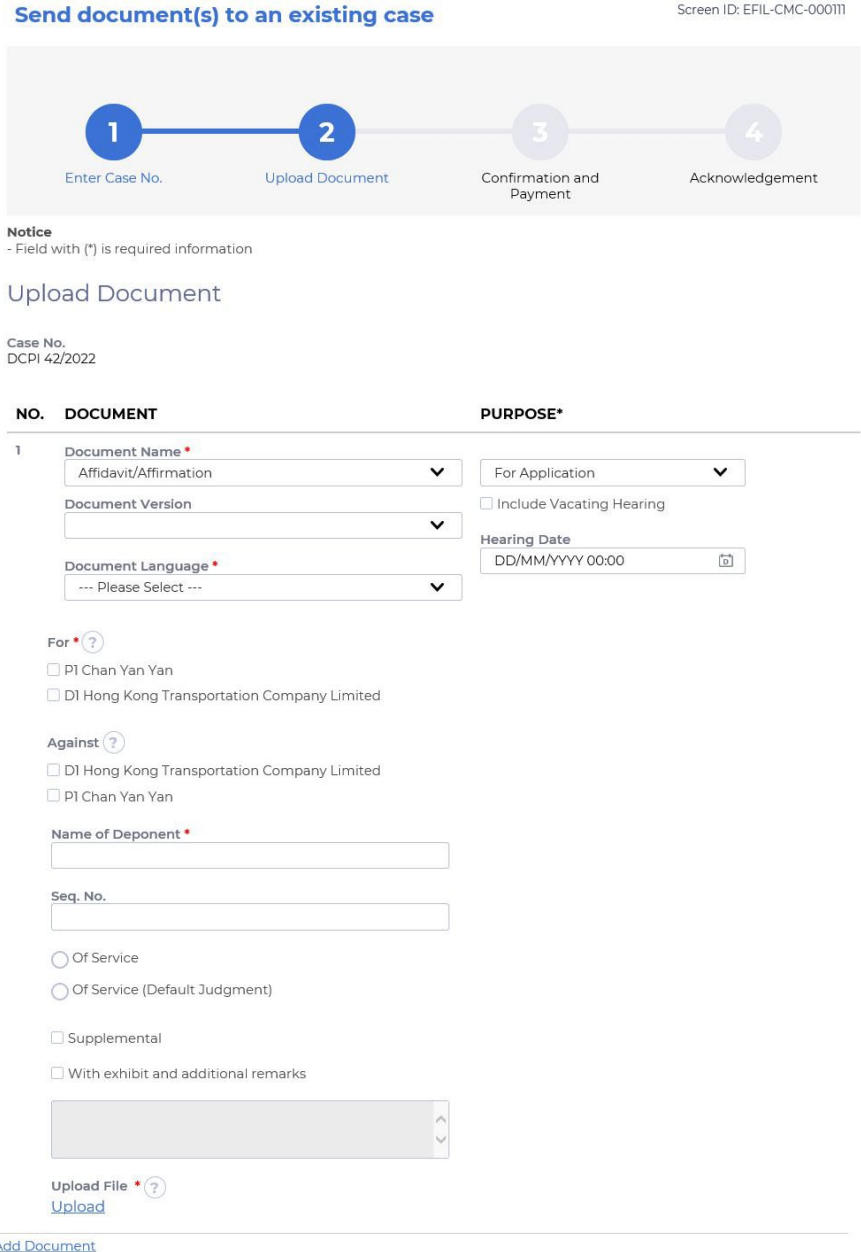
File application for leave to issue Concurrent Writ of Summons

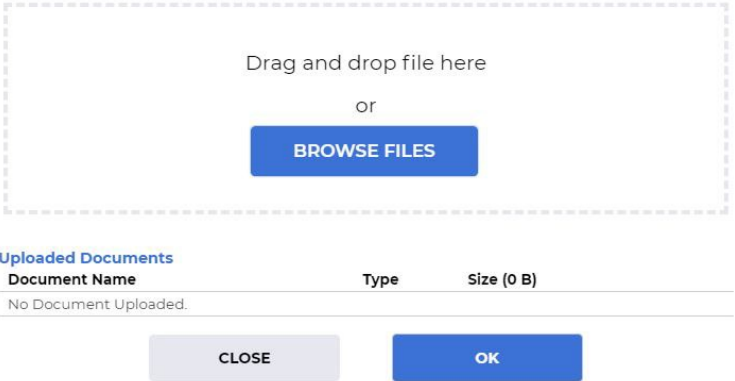
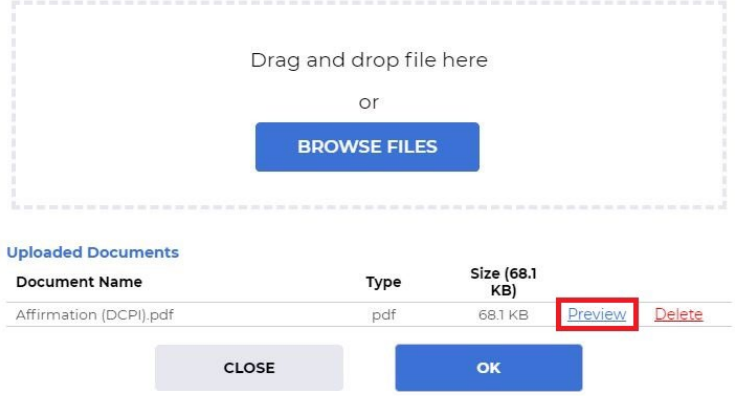
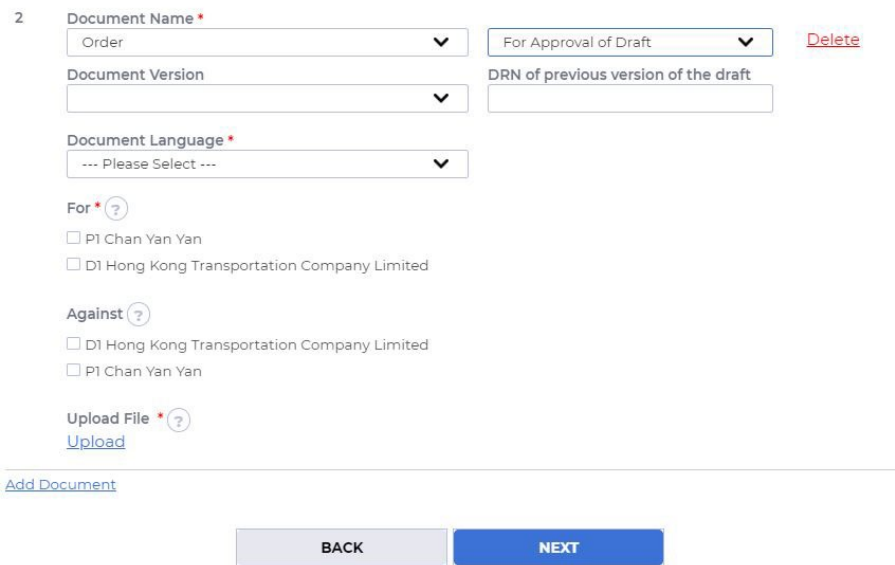
This step-by-step guide outlines the general process required to send documents using iCMS. It is for general guidance only. The screenshots provided hereunder are for general illustration purpose and may not be specific for the case/document concerned.

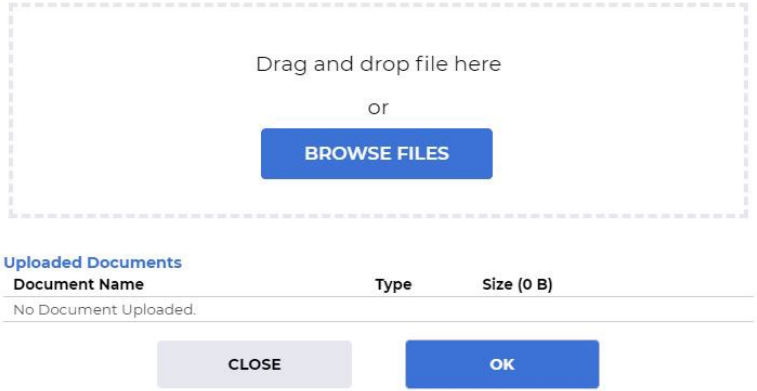
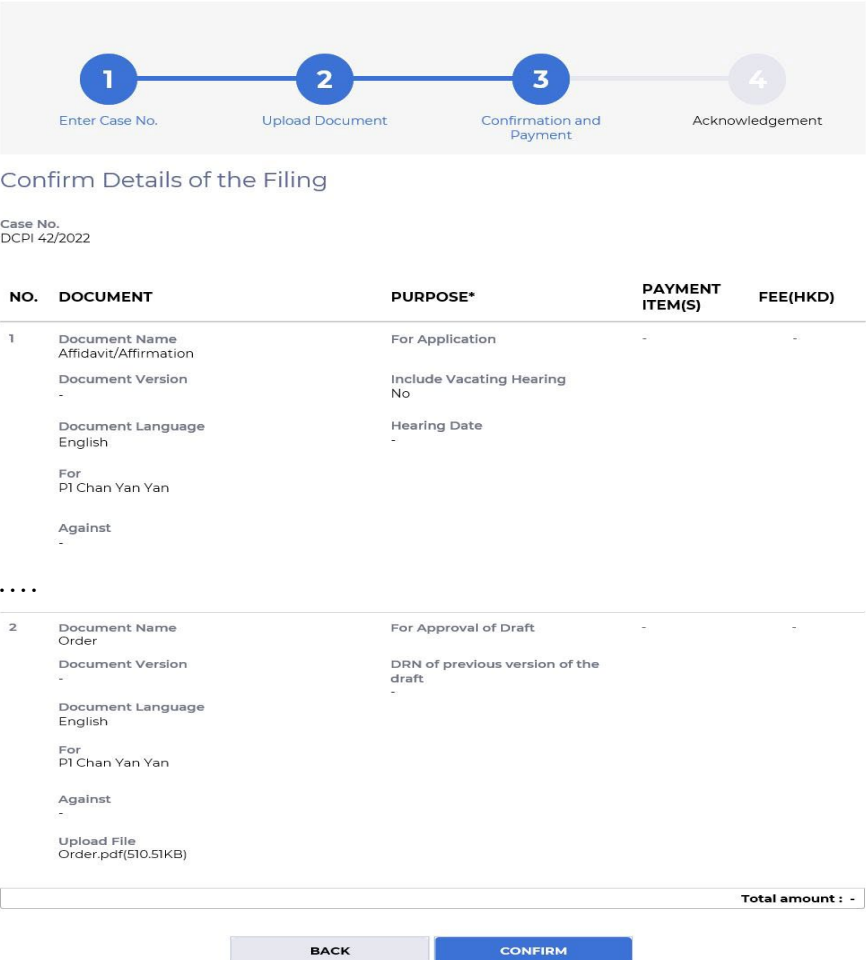
Item	Process	Relevant screenshots for reference
1.	<p><u>Login user account</u></p> <p>By Organization User (“OU”) or Individual User (“IU”) account holder</p> <p><i>[Note: Please refer to relevant step-by-step guide “Account Login and Logout” for more information if necessary.]</i></p> <p>For OU account holder, he/she should have been duly assigned to handle the case concerned with proper user role.</p> <p><i>[Note: Please refer to relevant step-by-step guide under the subject of “Assign default OU Account(s) and court case(s)” for more information if necessary.]</i></p>	<p>Organization User</p> <p style="text-align: right;">Screen ID: AUTH-LGN-00001</p>  <p>Individual User</p> <p style="text-align: right;">Screen ID: AUTH-LGN-00001</p> 

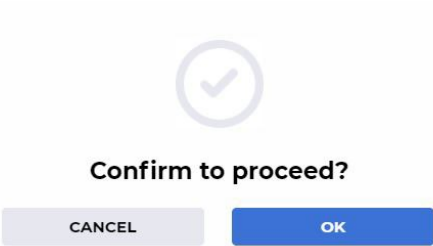
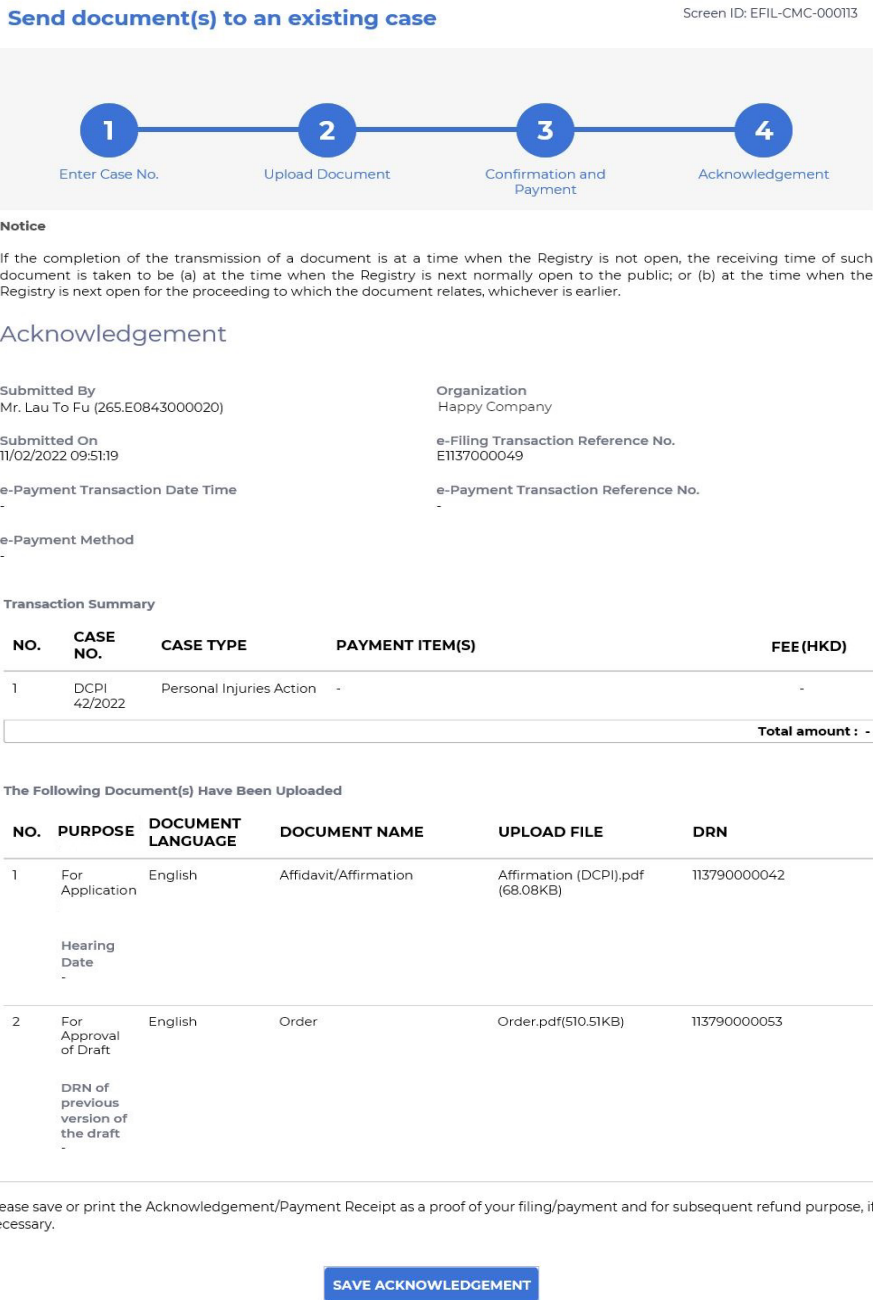
Step-by-step guide – “File application for leave to issue Concurrent Writ of Summons”

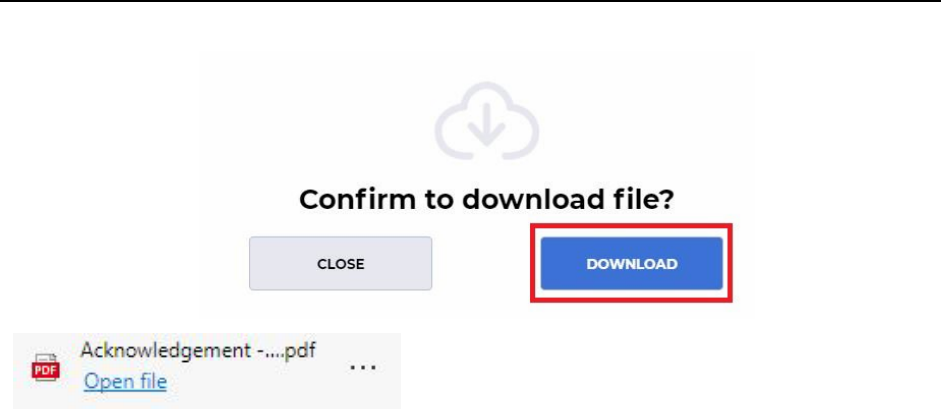
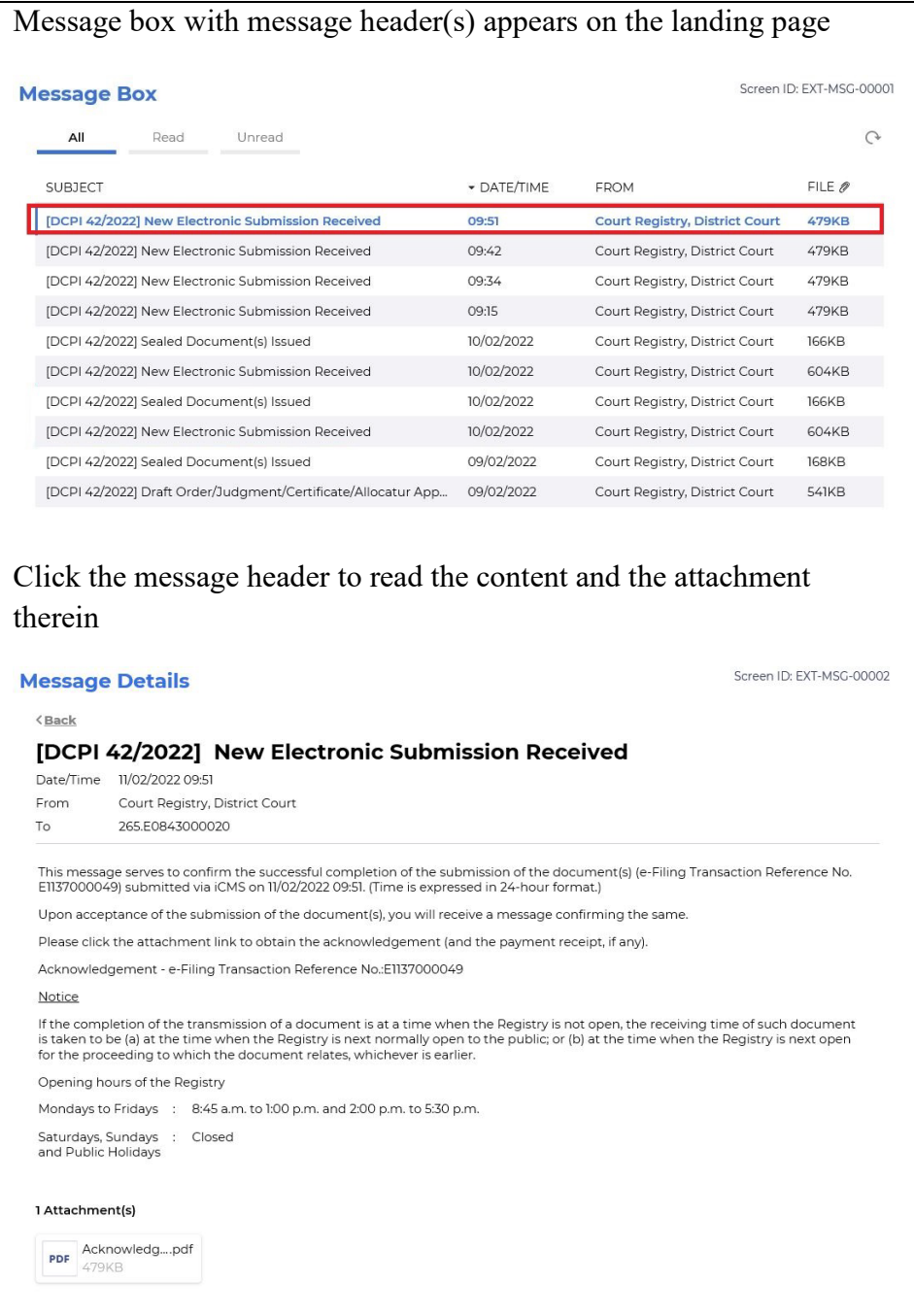
Item	Process	Relevant screenshots for reference																																												
2.	<p><u>Access e-Filing function</u></p> <p>Select court level, e.g. “District Court”></p> <p>Click “Electronic Filing” ></p> <p>Select “Send Document(s)”></p>	 <p>Welcome to Judiciary Web Portal! You can access the services of the Integrated Court Case Management System (“ICMS”) in this portal.</p> <p>Home District Court Electronic Filing Send Document(s) Inspection of Document Balliff Related Services Certification of Translation Service Other Electronic Services Make Electronic Payment Magistrates’ Courts Update Your Profile System Maintenance Information</p> <p>Message Box All Read Unread</p> <table border="1"> <thead> <tr> <th>SUBJECT</th> <th>DATE/TIME</th> <th>FROM</th> <th>FILE</th> </tr> </thead> <tbody> <tr> <td>[DCCJ 57/2022 (Con.)] Document(s) Filed / Lodged</td> <td>06/10/2022</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCCJ 57/2022 (Con.)] New Electronic Submission Received</td> <td>06/10/2022</td> <td>Court Registry, District Court</td> <td>478KB</td> </tr> <tr> <td>[DCEC 6/2022] New Electronic Submission Received</td> <td>28/09/2022</td> <td>Court Registry, District Court</td> <td>478KB</td> </tr> <tr> <td>[TRN:EI36500020] New Electronic Submission Received</td> <td>27/09/2022</td> <td>Court Registry, District Court</td> <td>957KB</td> </tr> <tr> <td>[DCCJ 9/2022] Sealed Document(s) Issued</td> <td>26/09/2022</td> <td>Court Registry, District Court</td> <td>272KB</td> </tr> <tr> <td>[DCPI 29/2022] Sealed Document(s) Issued</td> <td>22/09/2022</td> <td>Court Registry, District Court</td> <td>258KB</td> </tr> <tr> <td>[DCPI 238/2022] Sealed Document(s) Issued</td> <td>22/09/2022</td> <td>Court Registry, District Court</td> <td>799KB</td> </tr> <tr> <td>[DCEC 6/2022] New Electronic Submission Received</td> <td>22/09/2022</td> <td>Court Registry, District Court</td> <td>479KB</td> </tr> <tr> <td>[Document(s) of DCPI 16/2022] Acknowledgement and Paymen...</td> <td>22/09/2022</td> <td>Court Registry, District Court</td> <td>582KB</td> </tr> <tr> <td>[DCCJ 9/2022] Document(s) Filed / Lodged</td> <td>22/09/2022</td> <td>Court Registry, District Court</td> <td>-</td> </tr> </tbody> </table>	SUBJECT	DATE/TIME	FROM	FILE	[DCCJ 57/2022 (Con.)] Document(s) Filed / Lodged	06/10/2022	Court Registry, District Court	-	[DCCJ 57/2022 (Con.)] New Electronic Submission Received	06/10/2022	Court Registry, District Court	478KB	[DCEC 6/2022] New Electronic Submission Received	28/09/2022	Court Registry, District Court	478KB	[TRN:EI36500020] New Electronic Submission Received	27/09/2022	Court Registry, District Court	957KB	[DCCJ 9/2022] Sealed Document(s) Issued	26/09/2022	Court Registry, District Court	272KB	[DCPI 29/2022] Sealed Document(s) Issued	22/09/2022	Court Registry, District Court	258KB	[DCPI 238/2022] Sealed Document(s) Issued	22/09/2022	Court Registry, District Court	799KB	[DCEC 6/2022] New Electronic Submission Received	22/09/2022	Court Registry, District Court	479KB	[Document(s) of DCPI 16/2022] Acknowledgement and Paymen...	22/09/2022	Court Registry, District Court	582KB	[DCCJ 9/2022] Document(s) Filed / Lodged	22/09/2022	Court Registry, District Court	-
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3.	<p><u>Select the required function</u></p> <p>Select “Send document(s) to an existing case” ></p> <p>Tick the checkbox “I acknowledge that I have read and understood the Note to Sender above.” ></p> <p>Click “NEXT”></p>	 <p>Send Document(s) Screen ID: EFIL-CMC-00101</p> <p>Note to Sender</p> <p>Electronic transactions with the e-Courts</p> <p>1. The Judiciary operates the Judiciary Web Portal which provides a platform for the legal practitioners, government departments and litigants-in-person who have registered as users of Integrated Court Case Management System (“ICMS”) to send documents by electronic means and conduct other electronic transactions with the e-Courts.</p> <p>Under Section 32 of the Court Proceedings (Electronic Technology) Ordinance, Chapter 638, the Chief Justice may specify, by implementation notices published in Gazette, the date from which electronic technology may be used in relation to a particular e-Court or a type of or description of proceedings, thereby implementing the use of electronic technology in relation to court proceedings in phases. Please refer to the implementation notice(s) issued by the Chief Justice currently in force.</p> <p>2. Sender has to observe the time requirement for submission of document and/or payment in accordance with the applicable legislations, relevant Practice Directions and/or any specific orders or directions made by Judges and Judicial Officers.</p> <p>.....</p> <p>Others</p> <p>21. In case of any discrepancies between the English version and the Chinese translation of this note, the English version shall prevail.</p> <p>Send document(s) to an existing case</p> <p><input checked="" type="checkbox"/> I acknowledge that I have read and understood the Note to Sender above.</p> <p>NEXT</p>																																												
4.	<p><u>Enter case number</u></p> <p>Input “Case No. *”></p> <p>Select “No” in “Related to taxation proceedings? *”></p> <p>Click “NEXT” ></p>	 <p>Send document(s) to an existing case Screen ID: EFIL-CMC-00110</p> <p>1 Enter Case No. 2 Upload Document 3 Confirmation and Payment 4 Acknowledgement</p> <p>Notice - Field with (*) is required information</p> <p>Enter Case No.</p> <p>Case No. * ?</p> <p>Related to taxation proceedings? *</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>BACK NEXT</p>																																												

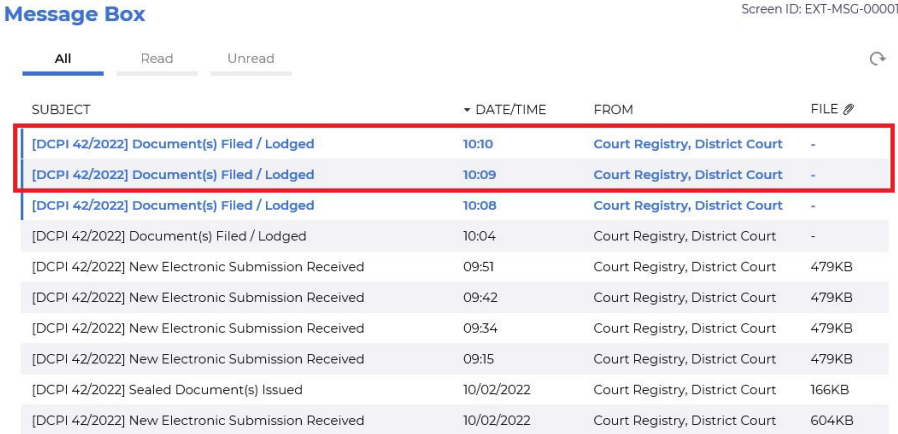
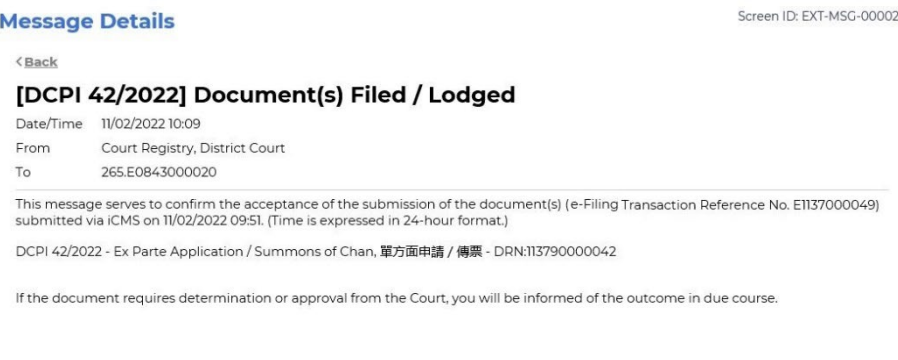
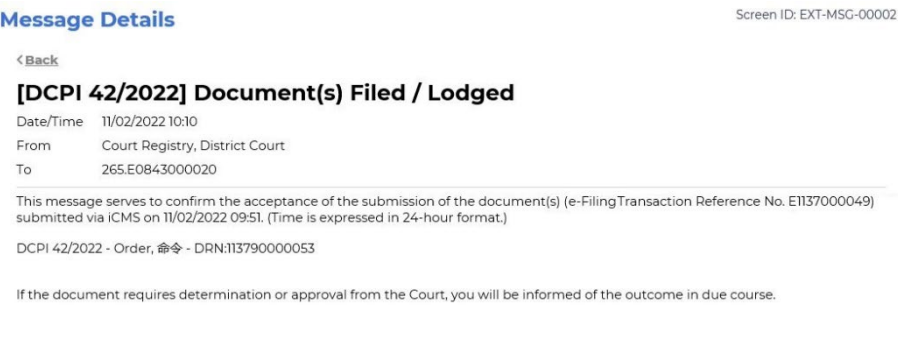
Item	Process	Relevant screenshots for reference
5.	<p><u>Upload document</u></p> <p>a. Affidavit/ Affirmation</p> <p>Select “Affidavit/ Affirmation” in “Document Name*”></p> <p>Select “For Application” in “PURPOSE*”></p> <p>Select language in “Document Language*” ></p> <p>Tick the checkboxes under “For*” /and “Against”></p> <p>Input “Name of Deponent*”></p> <p>Input other secondary information as appropriate></p> <p>Click “Upload”></p> <p>Click “BROWSE FILES” and select document></p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p>	<p>Step 2: Upload document</p> <p>To upload two types of documents as follows.</p> <p>a) Affidavit/ Affirmation b) Order</p> <p><u>The 1st document to be uploaded – Affidavit/ Affirmation</u></p> 

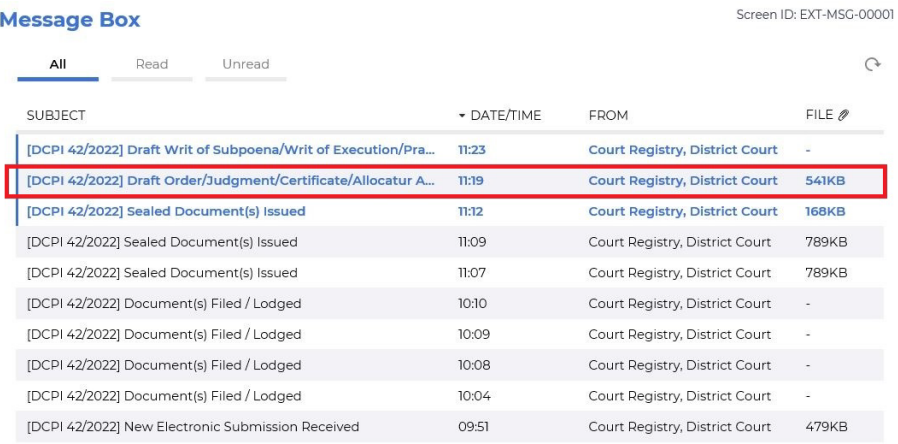
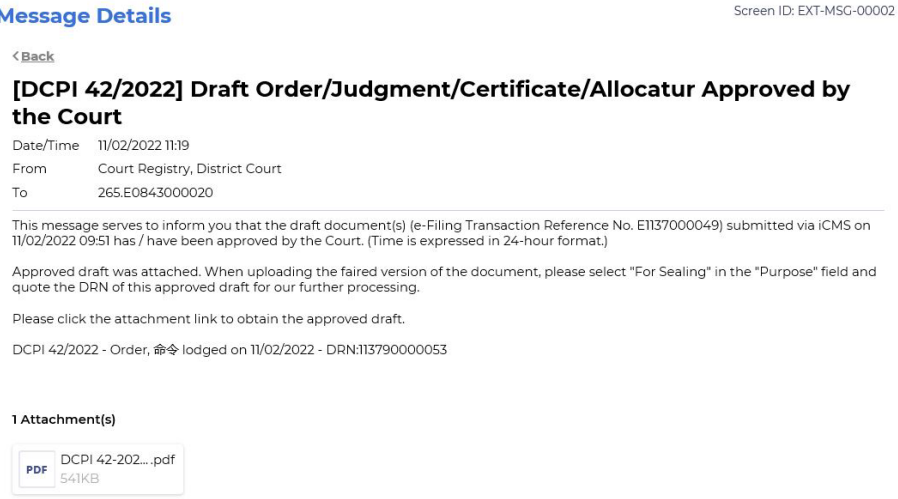
Item	Process	Relevant screenshots for reference
		
<p>6.</p> <p><u>Preview uploaded document</u></p> <p>Document name is displayed under “Uploaded Documents”</p> <p>Click “Preview” to view the image of the document></p> <p>Click “OK” if the uploaded document is in order></p> <p>Or, click “Delete” if the uploaded document is not in order></p>		
<p>7.</p> <p><u>Upload document</u></p> <p>b. Order</p> <p>Click “Add Document”></p> <p>Select “Order” in “Document Name*”></p> <p>Select “For Approval of Draft” in “PURPOSE*”></p> <p>Select language in “Document Language*” ></p> <p>Tick the checkboxes under “For*” /and “Against”></p>		<p>The 2nd document to be uploaded – Order</p> 

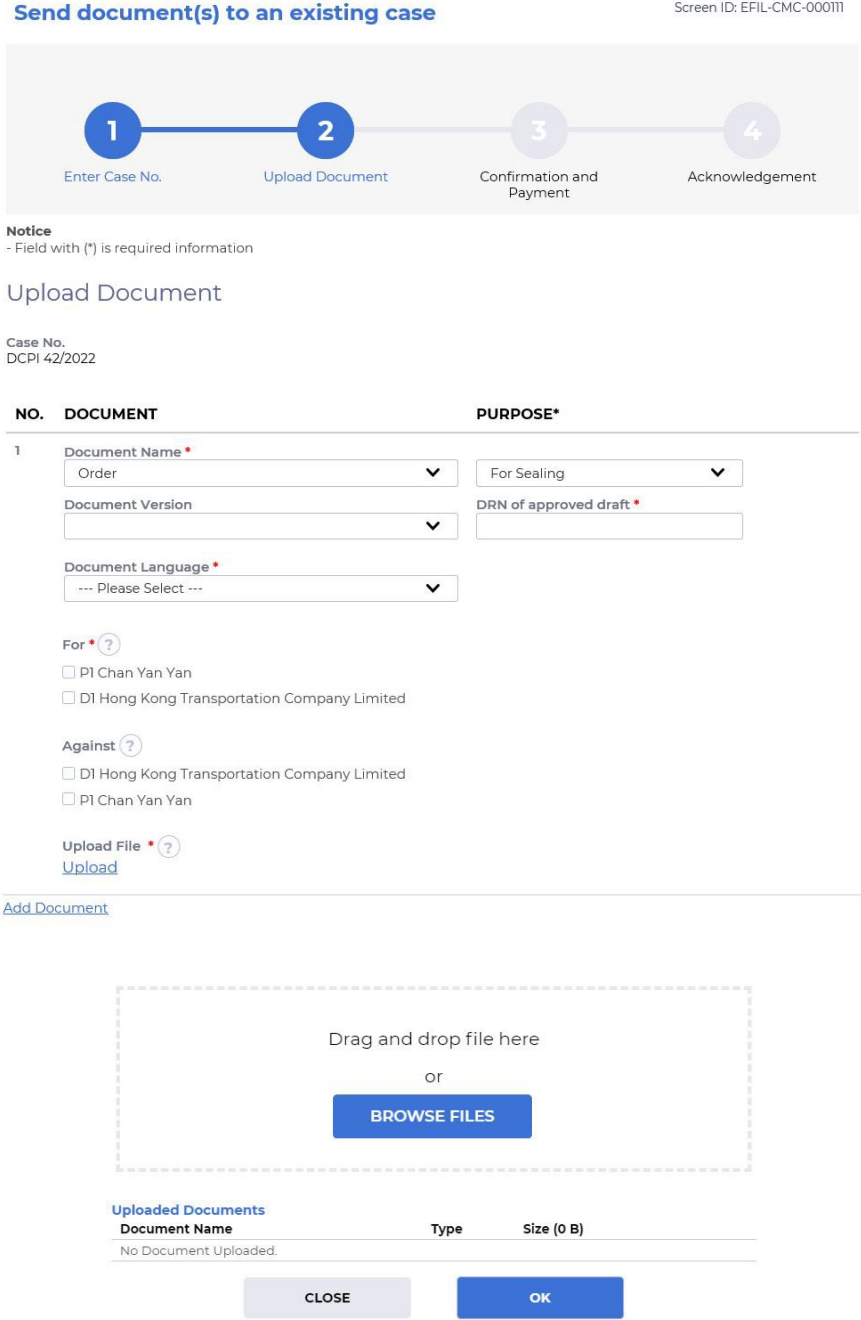
Item	Process	Relevant screenshots for reference
	<p>Click “Upload”> click “BROWSE FILES” and select document</p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview document, repeat steps in item 6</p> <p>Click “NEXT”></p>	
<p>8.</p>	<p><u>Confirm details of the filing</u></p> <p>If filing details are in order, click CONFIRM”></p>	<p>Step 3: Confirm Details of the Filing</p> <p>Send document(s) to an existing case Screen ID: EFIL-CMC-00012</p> 

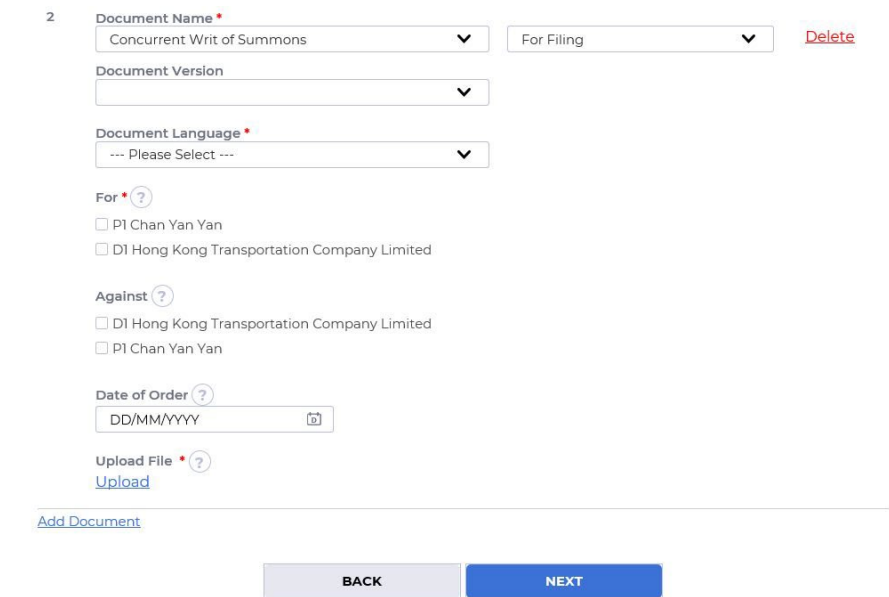
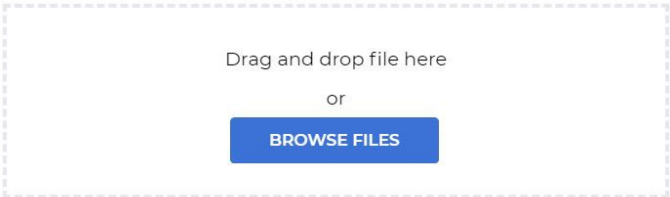

Item	Process	Relevant screenshots for reference																																													
	<p>Click “OK” to “Confirm to proceed?”></p> <p>Or, if filing details are not in order, click “BACK” to return to the previous steps to rectify any of the inputted data></p>	<p>Popup of confirm to proceed</p> 																																													
9.	<p><u>Acknowledgement</u></p> <p>Click “SAVE ACKNOWLEDGEMENT”></p>	<p>Step 4: Acknowledgement</p>  <p>Screen ID: EFIL-CMC-000113</p> <p>Send document(s) to an existing case</p> <p>1 Enter Case No. 2 Upload Document 3 Confirmation and Payment 4 Acknowledgement</p> <p>Notice</p> <p>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</p> <p>Acknowledgement</p> <p>Submitted By: Mr. Lau To Fu (265.E0843000020) Submitted On: 11/02/2022 09:51:19 e-Payment Transaction Date Time: - e-Payment Method: -</p> <p>Organization: Happy Company e-Filing Transaction Reference No.: E1137000049 e-Payment Transaction Reference No.: -</p> <p>Transaction Summary</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>CASE NO.</th> <th>CASE TYPE</th> <th>PAYMENT ITEM(S)</th> <th>FEE (HKD)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>DCPI 42/2022</td> <td>Personal Injuries Action</td> <td>-</td> <td>-</td> </tr> <tr> <td colspan="4"></td> <td>Total amount : -</td> </tr> </tbody> </table> <p>The Following Document(s) Have Been Uploaded</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>PURPOSE</th> <th>DOCUMENT LANGUAGE</th> <th>DOCUMENT NAME</th> <th>UPLOAD FILE</th> <th>DRN</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>For Application</td> <td>English</td> <td>Affidavit/Affirmation</td> <td>Affirmation (DCPI).pdf (68.08KB)</td> <td>113790000042</td> </tr> <tr> <td colspan="6">Hearing Date: -</td> </tr> <tr> <td>2</td> <td>For Approval of Draft</td> <td>English</td> <td>Order</td> <td>Order.pdf(510.51KB)</td> <td>113790000053</td> </tr> <tr> <td colspan="6">DRN of previous version of the draft: -</td> </tr> </tbody> </table> <p>Please save or print the Acknowledgement/Payment Receipt as a proof of your filing/payment and for subsequent refund purpose, if necessary.</p> <p>SAVE ACKNOWLEDGEMENT</p>	NO.	CASE NO.	CASE TYPE	PAYMENT ITEM(S)	FEE (HKD)	1	DCPI 42/2022	Personal Injuries Action	-	-					Total amount : -	NO.	PURPOSE	DOCUMENT LANGUAGE	DOCUMENT NAME	UPLOAD FILE	DRN	1	For Application	English	Affidavit/Affirmation	Affirmation (DCPI).pdf (68.08KB)	113790000042	Hearing Date: -						2	For Approval of Draft	English	Order	Order.pdf(510.51KB)	113790000053	DRN of previous version of the draft: -					
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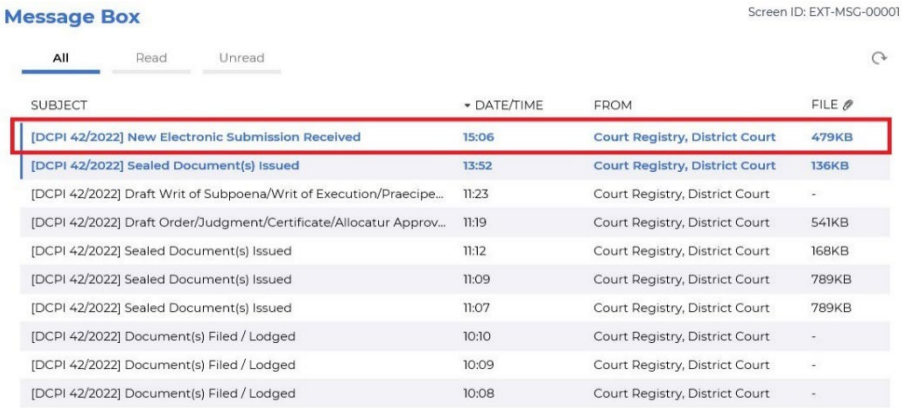
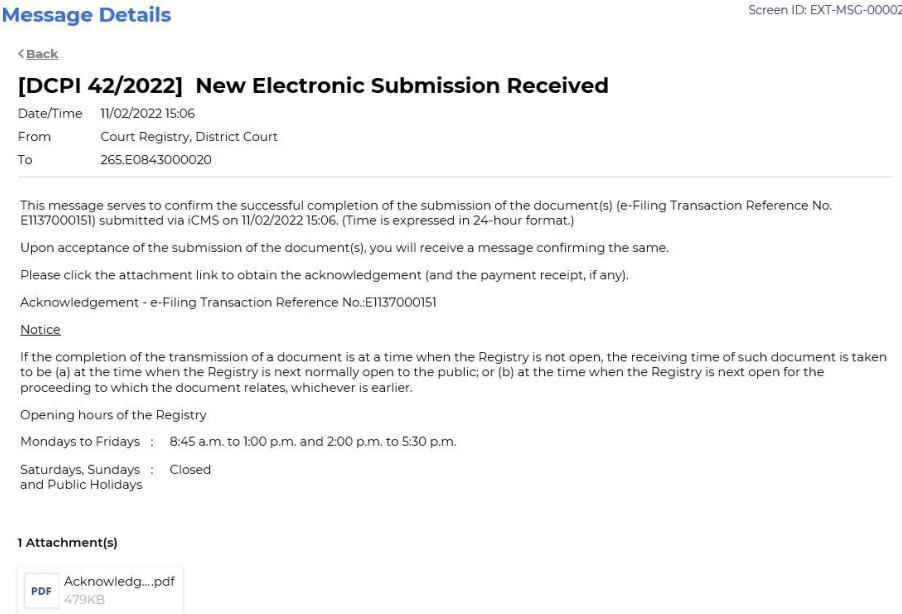
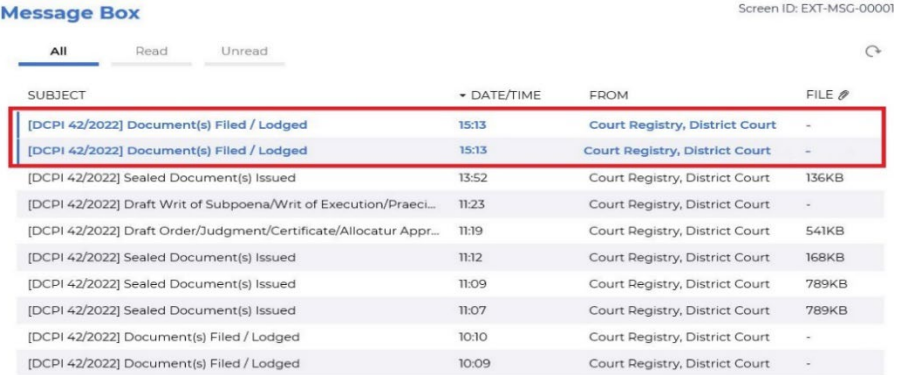
Item	Process	Relevant screenshots for reference
	<p>Click “DOWNLOAD” in the popup of “Confirm to download file?”></p> <p>Click “Open file” to retrieve the Acknowledgement></p>	
<p>10.</p> <p><u>Acknowledgement message sent to the message box of OU/IU as appropriate</u></p> <p>Click “Home”></p> <p>Access Message Box></p> <p>Click the message header to read the content</p>		<p>Message box with message header(s) appears on the landing page</p>  <p>Click the message header to read the content and the attachment therein</p>

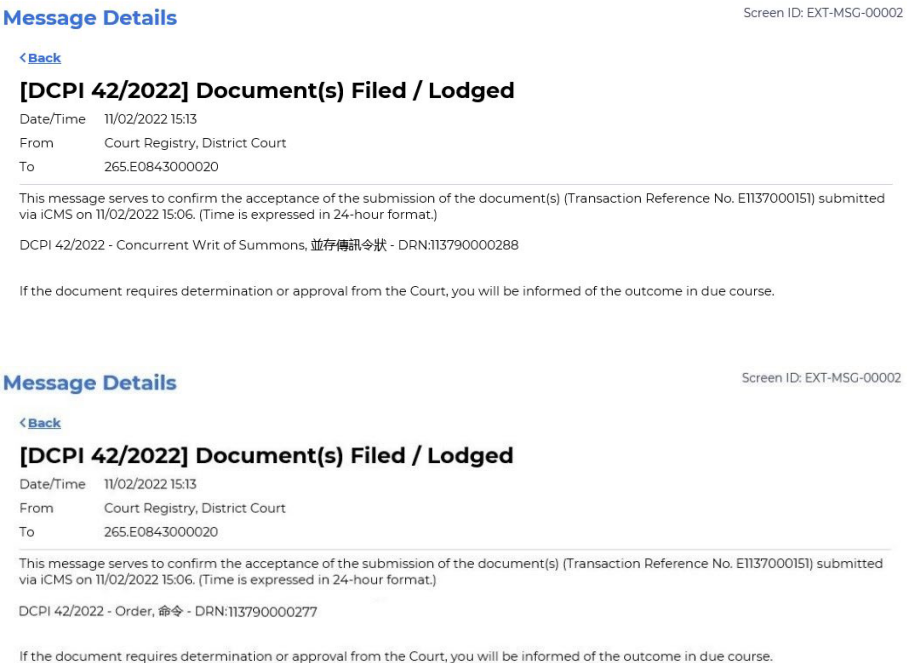
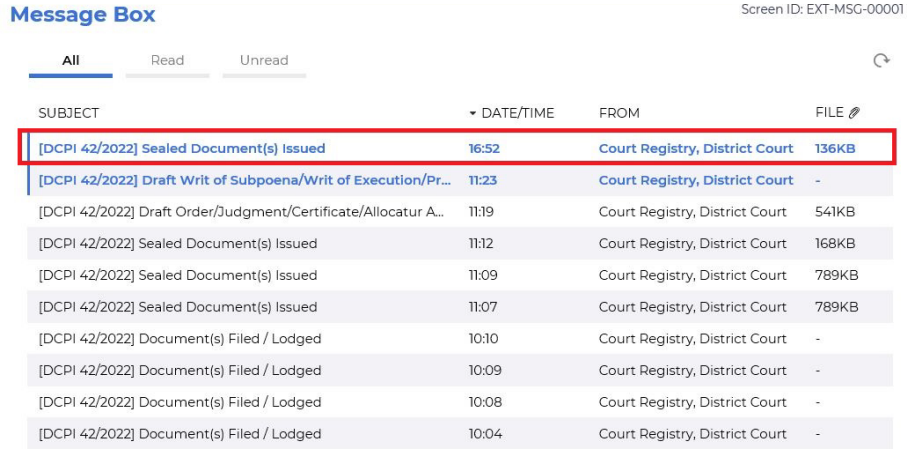
Item	Process	Relevant screenshots for reference
11.	Internal process by Judiciary	Sender will receive message in iCMS message box after internal vetting by Judiciary
12.	<p><u>Confirmation message sent to the message box of OU/ IU as appropriate</u></p> <p>Login and access Message Box></p> <p>Click the message header to read the content</p>	<p>Message box with message appears on the landing page</p>  <p>Click the message header to read the content therein</p>  
13.	Internal process by Judiciary	<p>Sender will receive message in iCMS message box after order/ directions given on the application and approval of the draft</p> <p><i>[Note: Sender will receive a separate message in iCMS message box if the documents are found not in order.]</i></p>

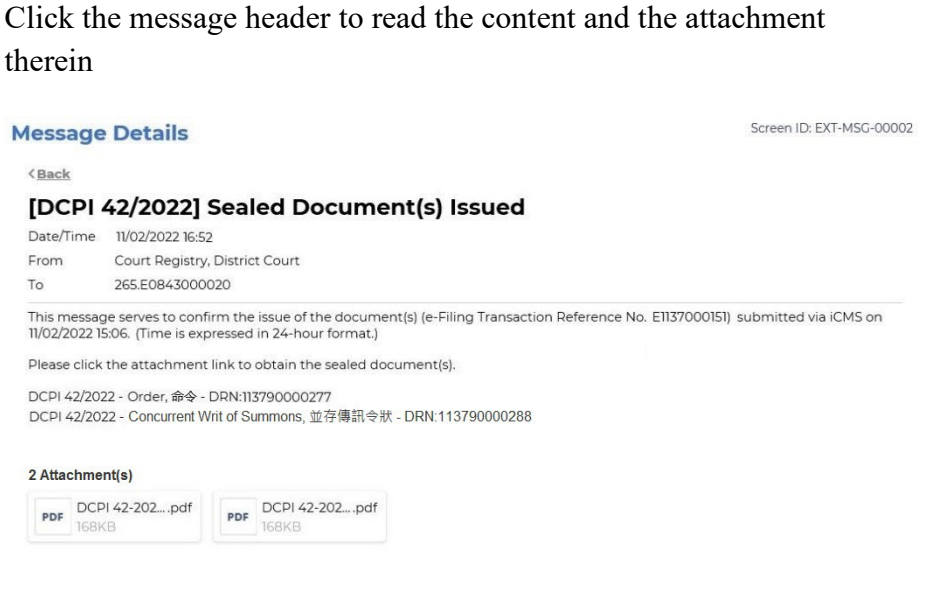
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14.	<p><u>Order/ Directions given and draft approved message sent to the message box of OU/IU as appropriate</u></p> <p>Login and access Message Box></p> <p>Click the message header to read the content</p>	<p>Message box with message appears on the landing page</p>  <p>Message Box Screen ID: EXT-MSG-00001</p> <p>All Read Unread</p> <table border="1"> <thead> <tr> <th>SUBJECT</th> <th>DATE/TIME</th> <th>FROM</th> <th>FILE</th> </tr> </thead> <tbody> <tr> <td>[DCPI 42/2022] Draft Writ of Subpoena/Writ of Execution/Pra...</td> <td>11:23</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr style="border: 2px solid red;"> <td>[DCPI 42/2022] Draft Order/Judgment/Certificate/Allocatur A...</td> <td>11:19</td> <td>Court Registry, District Court</td> <td>541KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:12</td> <td>Court Registry, District Court</td> <td>168KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:09</td> <td>Court Registry, District Court</td> <td>789KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:07</td> <td>Court Registry, District Court</td> <td>789KB</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:10</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:09</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:08</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:04</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] New Electronic Submission Received</td> <td>09:51</td> <td>Court Registry, District Court</td> <td>479KB</td> </tr> </tbody> </table> <p>Click the message header to read the content and the attachment therein</p>  <p>Message Details Screen ID: EXT-MSG-00002</p> <p>< Back</p> <p>[DCPI 42/2022] Draft Order/Judgment/Certificate/Allocatur Approved by the Court</p> <p>Date/Time 11/02/2022 11:19 From Court Registry, District Court To 265.E0843000020</p> <p>This message serves to inform you that the draft document(s) (e-Filing Transaction Reference No. E1137000049) submitted via iCMS on 11/02/2022 09:51 has / have been approved by the Court. (Time is expressed in 24-hour format.)</p> <p>Approved draft was attached. When uploading the faired version of the document, please select "For Sealing" in the "Purpose" field and quote the DRN of this approved draft for our further processing.</p> <p>Please click the attachment link to obtain the approved draft.</p> <p>DCPI 42/2022 - Order, 命令 lodged on 11/02/2022 - DRN:11379000053</p> <p>1 Attachment(s)</p> <p>PDF DCPI 42-202... .pdf 541KB</p>	SUBJECT	DATE/TIME	FROM	FILE	[DCPI 42/2022] Draft Writ of Subpoena/Writ of Execution/Pra...	11:23	Court Registry, District Court	-	[DCPI 42/2022] Draft Order/Judgment/Certificate/Allocatur A...	11:19	Court Registry, District Court	541KB	[DCPI 42/2022] Sealed Document(s) Issued	11:12	Court Registry, District Court	168KB	[DCPI 42/2022] Sealed Document(s) Issued	11:09	Court Registry, District Court	789KB	[DCPI 42/2022] Sealed Document(s) Issued	11:07	Court Registry, District Court	789KB	[DCPI 42/2022] Document(s) Filed / Lodged	10:10	Court Registry, District Court	-	[DCPI 42/2022] Document(s) Filed / Lodged	10:09	Court Registry, District Court	-	[DCPI 42/2022] Document(s) Filed / Lodged	10:08	Court Registry, District Court	-	[DCPI 42/2022] Document(s) Filed / Lodged	10:04	Court Registry, District Court	-	[DCPI 42/2022] New Electronic Submission Received	09:51	Court Registry, District Court	479KB
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15.	<p><u>Access e-Filing function and repeat Step 1: Enter Case No.</u></p>	<p>Repeat items 2 to 4 above to access e-Filing function and repeat <u>Step 1: Enter Case No.</u></p>																																												

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16.	<p><u>Upload Document</u></p> <p>a. Order</p> <p>Select “Order” in “Document Name*”></p> <p>Select “For Sealing” in “PURPOSE*”></p> <p>Input “DRN of approved draft*”></p> <p><i>[Note: DRN of approved draft can be found at the draft approved by court.]</i></p> <p>Select language in “Document Language*” ></p> <p>Tick the checkboxes under “For*” /and “Against”></p> <p>Click “Upload”></p> <p>Click “BROWSE FILES” and select document></p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview uploaded document, repeat steps in item 6</p>	<p>Step 2: Upload document</p> <p>To upload two types of documents as follows.</p> <p>a) Order b) Concurrent Writ of Summons</p> <p><u>The 1st document to be uploaded – Order</u></p> 

Item	Process	Relevant screenshots for reference
17.	<p><u>Upload Document</u></p> <p>b. Concurrent Writ of Summons</p> <p>Click “Add Document”></p> <p>Select “Concurrent Writ of Summons” in “Document Name*” ></p> <p>Select “For Filing” in “PURPOSE*”></p> <p>Select language in “Document Language*” ></p> <p>Tick the checkboxes under “For*” /and “Against”></p> <p>Input “Date of Order”></p> <p><i>[Note: Please input the date of order granting leave to serve writ of summons out of the jurisdiction.]</i></p> <p>Click “Upload”></p> <p>Click “BROWSE FILES” and select document></p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview uploaded document, repeat item 6</p> <p>Click “NEXT” ></p>	<p>The 2nd document to be uploaded – Concurrent Writ of Summons</p>   

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20.	<p><u>Acknowledgement message sent to the message box of OU/IU as appropriate</u></p> <p>Click “Home”></p> <p>Access Message Box></p> <p>Click the message header to read the content</p>	<p>Message box with message header(s) appears on the landing page</p>  <p>Message Box Screen ID: EXT-MSG-00001</p> <p>All Read Unread</p> <table border="1"> <thead> <tr> <th>SUBJECT</th> <th>DATE/TIME</th> <th>FROM</th> <th>FILE</th> </tr> </thead> <tbody> <tr style="border: 2px solid red;"> <td>[DCPI 42/2022] New Electronic Submission Received</td> <td>15:06</td> <td>Court Registry, District Court</td> <td>479KB</td> </tr> <tr style="border: 2px solid red;"> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>13:52</td> <td>Court Registry, District Court</td> <td>136KB</td> </tr> <tr> <td>[DCPI 42/2022] Draft Writ of Subpoena/Writ of Execution/Prae... </td> <td>11:23</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Draft Order/Judgment/Certificate/Allocatur Approv...</td> <td>11:19</td> <td>Court Registry, District Court</td> <td>541KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:12</td> <td>Court Registry, District Court</td> <td>168KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:09</td> <td>Court Registry, District Court</td> <td>789KB</td> </tr> <tr> <td>[DCPI 42/2022] Sealed Document(s) Issued</td> <td>11:07</td> <td>Court Registry, District Court</td> <td>789KB</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:10</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:09</td> <td>Court Registry, District Court</td> <td>-</td> </tr> <tr> <td>[DCPI 42/2022] Document(s) Filed / Lodged</td> <td>10:08</td> <td>Court Registry, District Court</td> <td>-</td> </tr> </tbody> </table> <p>Click the message header to read the content and the attachment therein</p>  <p>Message Details Screen ID: EXT-MSG-00002</p> <p>< Back</p> <p>[DCPI 42/2022] New Electronic Submission Received</p> <p>Date/Time 11/02/2022 15:06 From Court Registry, District Court To 265.E0843000020</p> <p>This message serves to confirm the successful completion of the submission of the document(s) (e-Filing Transaction Reference No. E113700015) submitted via iCMS on 11/02/2022 15:06. (Time is expressed in 24-hour format.)</p> <p>Upon acceptance of the submission of the document(s), you will receive a message confirming the same.</p> <p>Please click the attachment link to obtain the acknowledgement (and the payment receipt, if any).</p> <p>Acknowledgement - e-Filing Transaction Reference No.:E113700015</p> <p>Notice</p> <p>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</p> <p>Opening hours of the Registry</p> <p>Mondays to Fridays : 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:30 p.m.</p> <p>Saturdays, Sundays : Closed and Public Holidays</p> <p>1 Attachment(s)</p> <p>PDF Acknowledg...pdf 479KB</p>	SUBJECT	DATE/TIME	FROM	FILE	[DCPI 42/2022] New Electronic Submission Received	15:06	Court Registry, District Court	479KB	[DCPI 42/2022] Sealed Document(s) Issued	13:52	Court Registry, District Court	136KB	[DCPI 42/2022] Draft Writ of Subpoena/Writ of Execution/Prae...	11:23	Court Registry, District Court	-	[DCPI 42/2022] Draft Order/Judgment/Certificate/Allocatur Approv...	11:19	Court Registry, District Court	541KB	[DCPI 42/2022] Sealed Document(s) Issued	11:12	Court Registry, District Court	168KB	[DCPI 42/2022] Sealed Document(s) Issued	11:09	Court Registry, District Court	789KB	[DCPI 42/2022] Sealed Document(s) Issued	11:07	Court Registry, District Court	789KB	[DCPI 42/2022] Document(s) Filed / Lodged	10:10	Court Registry, District Court	-	[DCPI 42/2022] Document(s) Filed / Lodged	10:09	Court Registry, District Court	-	[DCPI 42/2022] Document(s) Filed / Lodged	10:08	Court Registry, District Court	-
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23.	<p>Internal process by Judiciary</p>	<p>Sender will receive message in iCMS Message box with the sealed document issued</p> <p><i>[Note: Sender will receive a separate message in iCMS message box if the documents are found not in order.]</i></p>																																												
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Internal process by Judiciary