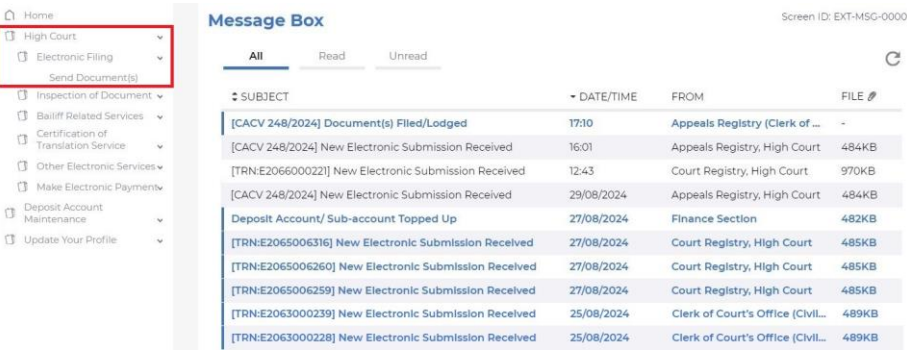
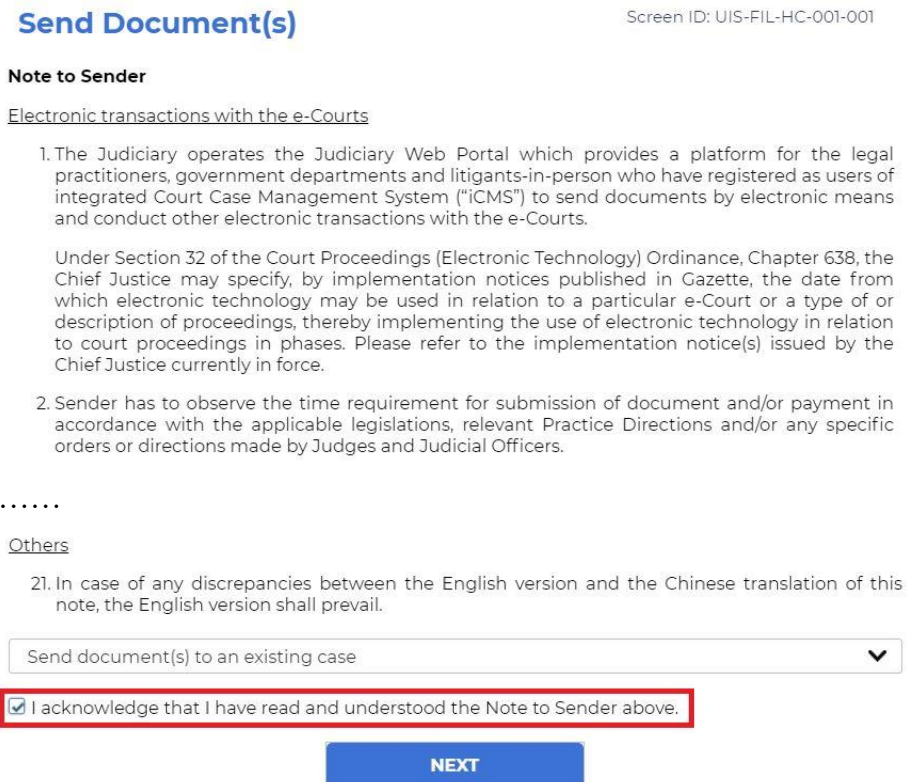
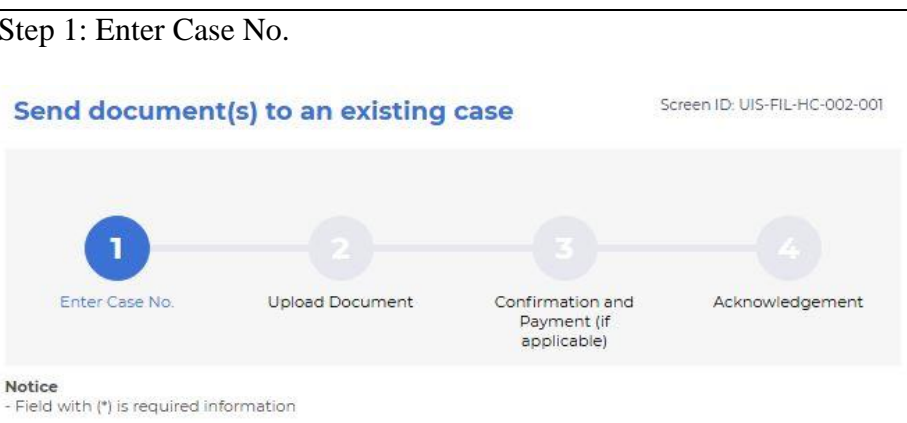

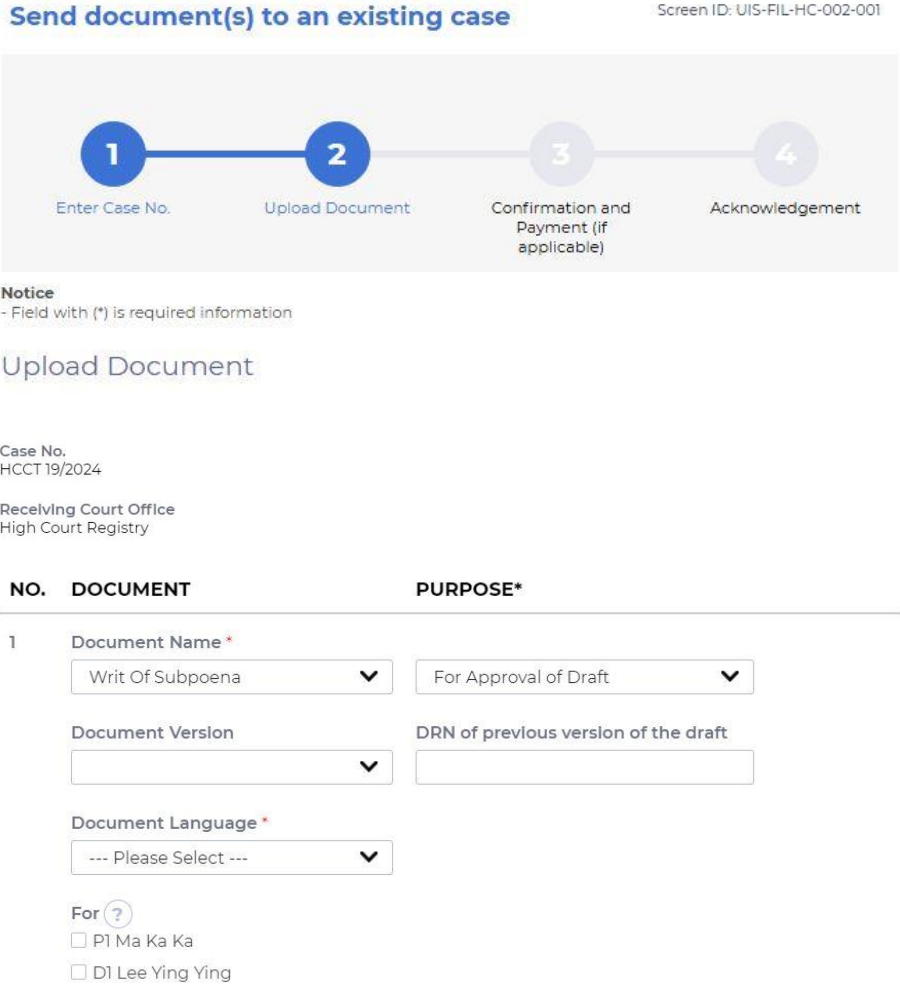


## File Writ of Subpoena

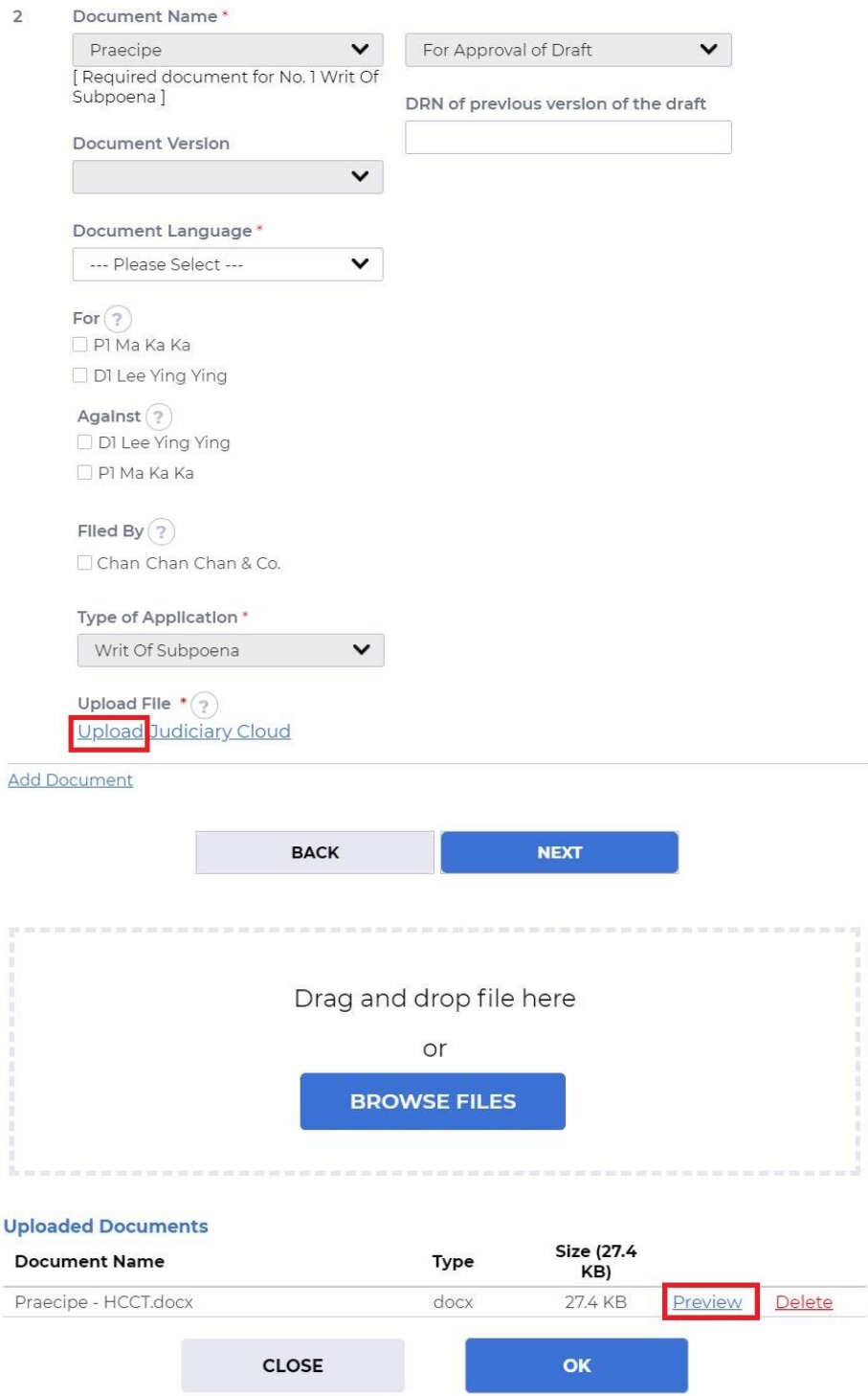
This step-by-step guide outlines the general process required to send documents using iCMS for High Court selected case type(s). It is for general guidance only. The screenshots provided hereunder are for general illustration purpose and may not be specific for the case/document concerned. We are now using a construction and arbitration proceeding case for illustration. Please make suitable adaptation in other implemented case types.

Item	Process	Relevant screenshots for reference
1.	<p><b><u>Login user account</u></b></p> <p>By Organization User (“OU”) or Individual User (“IU”) account holder</p> <p><i>[Note: Please refer to relevant step-by-step guide “Account Login and Logout” for more information if necessary.]</i></p> <p>For OU account holder, he/she should have been duly assigned to handle the case concerned with proper user role.</p> <p><i>[Note: Please refer to relevant step-by-step guide under the subject of “Assign default OU Account(s) and court case(s)” for more information if necessary.]</i></p>	<p>Organization User</p> <p>Screen ID: AUTH-LGN-00001</p> <p><b>LOGIN</b></p> <p>Please fill in the information below. Fields marked with an asterisk (*) are mandatory.</p> <p>Account Type Organization</p> <p>Organization Code * Login Name *</p> <p>Password *</p> <p><b>LOGIN</b></p> <p>Register an Account   Account Activation   Reset Password</p> <p>Individual User</p> <p>Screen ID: AUTH-LGN-00001</p> <p><b>LOGIN</b></p> <p>Please fill in the information below. Fields marked with an asterisk (*) are mandatory.</p> <p>Account Type Individual User (“IU”)</p> <p>Organization Code * Login Name *</p> <p>Password *</p> <p><b>LOGIN</b></p> <p>Register an Account   Account Activation   Reset Password</p>


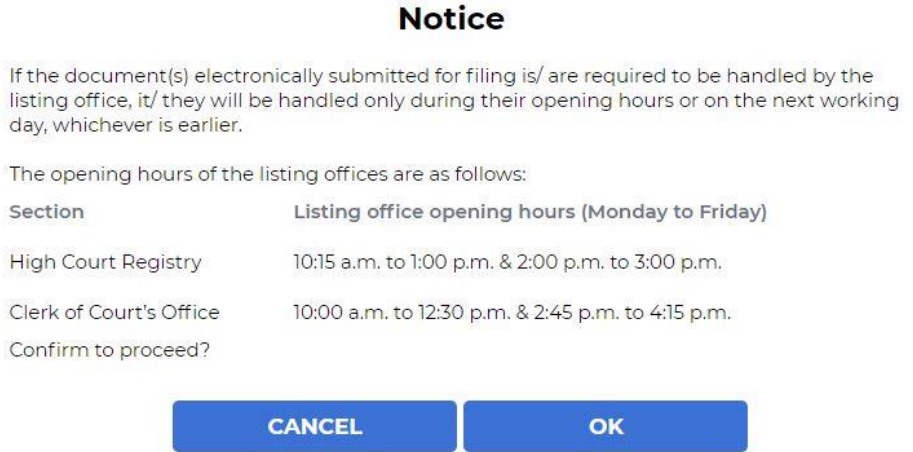

Item	Process	Relevant screenshots for reference
2.	<p><b><u>Access e-Filing function</u></b></p> <p>Select court level, e.g. “High Court”&gt;</p> <p>Click “Electronic Filing”&gt;</p> <p>Select “Send Document(s)”&gt;</p>	 <p>Screen ID: EXT-MSG-00001</p>
3.	<p><b><u>Select the required function</u></b></p> <p>Select “Send document(s) to an existing case” &gt;</p> <p>Tick the checkbox “I acknowledge that I have read and understood the Note to Sender above.” &gt;</p> <p>Click “NEXT”&gt;</p>	 <p>Screen ID: UIS-FIL-HC-001-001</p>
4.	<p><b><u>Enter case number</u></b></p> <p>Input “Case No.*”&gt;</p> <p>Radio button “No” is pre-selected in “Related to taxation proceedings?”*.</p> <p>Radio button “No” is pre-selected in “Related to Application before Judge?”*. Please change it as appropriate.</p>	<p>Step 1: Enter Case No.</p>  <p>Screen ID: UIS-FIL-HC-002-001</p>

Item	Process	Relevant screenshots for reference
	<p>“Receiving Court Office*” is pre-selected by the system. You may also change it from the drop down menu as appropriate&gt;</p> <p>Click “NEXT”&gt;</p>	
5.	<p><b><u>Upload document</u></b></p> <p>a. Writ of Subpoena</p> <p>Select “Writ of Subpoena” in “Document Name*”&gt;</p> <p>Select “For Approval of Draft” in “PURPOSE*”&gt;</p> <p>Select language in “Document Language*” &gt;</p> <p>Tick the checkboxes under “For*” /and “Against”&gt;</p> <p>Select “Type of Subpoena*”&gt;</p> <p>Click “Upload”&gt;</p> <p><i>[Note: Large size file should be uploaded to the Judiciary Cloud through the function menu before electronic filing. The file then can be retrieved for electronic filing in iCMS by clicking “Judiciary Cloud” instead of “Upload”. Please refer to step-by-step guide “Judiciary Cloud” for more information if necessary.]</i></p>	<p>Step 2: Upload Document</p> <p>To upload two types of documents as follows.</p> <ul style="list-style-type: none"> <li>a) Writ of Subpoena</li> <li>b) Praecipe</li> </ul> <p><u>The 1<sup>st</sup> document to be uploaded - Writ of Subpoena</u></p> 

Item	Process	Relevant screenshots for reference																	
	<p>Click “BROWSE FILES” and select document&gt;</p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p>	<div><div>Against ? <input type="checkbox"/> D1 Lee Ying Ying <input type="checkbox"/> P1 Ma Ka Ka</div><div>Filed By ? <input type="checkbox"/> Chan Chan Chan &amp; Co.</div><div>Type of Subpoena --- Please Select ---</div><div>Required document(s) * No.2 Praecipe</div><div>Upload File * ? <div>Upload Judiciary Cloud</div></div><div>Drag and drop file here or <div>BROWSE FILES</div></div><div>Uploaded Documents <table><thead><tr><th>Document Name</th><th>Type</th><th>Size (0 B)</th></tr></thead><tbody><tr><td colspan="3">No Document Uploaded.</td></tr></tbody></table><div>CLOSEOK</div></div></div> <tr><td>6.</td><td><p><b><u>Preview uploaded document</u></b></p><p>Document name is displayed under “Uploaded Documents”.</p><p>Click “Preview” to view the image of the document&gt;</p><p>Click “OK” to close the pop-up if the uploaded document is in order&gt;</p><p>Or, click “Delete” if the uploaded document is not in order&gt;</p><p>After the 1st document is successfully uploaded,</p></td><td><div>Drag and drop file here or <div>BROWSE FILES</div></div><div>Uploaded Documents <table><thead><tr><th>Document Name</th><th>Type</th><th>Size (22.0 KB)</th><th></th></tr></thead><tbody><tr><td>Writ of Subpoena.doc</td><td>doc</td><td>22.0 KB</td><td><div>PreviewDelete</div></td></tr></tbody></table><div>CLOSEOK</div></div><div>...</div><div>Required document(s) * No.2 Praecipe</div><div>Upload File * ? Writ of Subpoena.doc(22.00KB) <a href="#">Reset</a></div></td></tr>	Document Name	Type	Size (0 B)	No Document Uploaded.			6.	<p><b><u>Preview uploaded document</u></b></p> <p>Document name is displayed under “Uploaded Documents”.</p> <p>Click “Preview” to view the image of the document&gt;</p> <p>Click “OK” to close the pop-up if the uploaded document is in order&gt;</p> <p>Or, click “Delete” if the uploaded document is not in order&gt;</p> <p>After the 1st document is successfully uploaded,</p>	<div>Drag and drop file here or <div>BROWSE FILES</div></div> <div>Uploaded Documents <table><thead><tr><th>Document Name</th><th>Type</th><th>Size (22.0 KB)</th><th></th></tr></thead><tbody><tr><td>Writ of Subpoena.doc</td><td>doc</td><td>22.0 KB</td><td><div>PreviewDelete</div></td></tr></tbody></table><div>CLOSEOK</div></div> <div>...</div> <div>Required document(s) * No.2 Praecipe</div> <div>Upload File * ? Writ of Subpoena.doc(22.00KB) <a href="#">Reset</a></div>	Document Name	Type	Size (22.0 KB)		Writ of Subpoena.doc	doc	22.0 KB	<div>PreviewDelete</div>
Document Name	Type	Size (0 B)																	
No Document Uploaded.																			
6.	<p><b><u>Preview uploaded document</u></b></p> <p>Document name is displayed under “Uploaded Documents”.</p> <p>Click “Preview” to view the image of the document&gt;</p> <p>Click “OK” to close the pop-up if the uploaded document is in order&gt;</p> <p>Or, click “Delete” if the uploaded document is not in order&gt;</p> <p>After the 1st document is successfully uploaded,</p>	<div>Drag and drop file here or <div>BROWSE FILES</div></div> <div>Uploaded Documents <table><thead><tr><th>Document Name</th><th>Type</th><th>Size (22.0 KB)</th><th></th></tr></thead><tbody><tr><td>Writ of Subpoena.doc</td><td>doc</td><td>22.0 KB</td><td><div>PreviewDelete</div></td></tr></tbody></table><div>CLOSEOK</div></div> <div>...</div> <div>Required document(s) * No.2 Praecipe</div> <div>Upload File * ? Writ of Subpoena.doc(22.00KB) <a href="#">Reset</a></div>	Document Name	Type	Size (22.0 KB)		Writ of Subpoena.doc	doc	22.0 KB	<div>PreviewDelete</div>									
Document Name	Type	Size (22.0 KB)																	
Writ of Subpoena.doc	doc	22.0 KB	<div>PreviewDelete</div>																

Item	Process	Relevant screenshots for reference
	proceed to upload the 2 <sup>nd</sup> document>	
7.	<p><b><u>Upload document</u></b></p> <p>b. Praeipce</p> <p>“Praeipce” is prefilled in “Document Name*&gt;</p> <p>“PURPOSE*” is prefilled as “For Approval of Draft”&gt;</p> <p>Select language in “Document Language*&gt;</p> <p>Tick the checkboxes under “For*” / and “Against “&gt;</p> <p>“Writ Of Subpoena” is prefilled in “Type of Application*&gt;</p> <p>Click “Upload” &gt;</p> <p><i>[Note: Large size file should be uploaded to the Judiciary Cloud through the function menu before electronic filing. The file then can be retrieved for electronic filing in iCMS by clicking “Judiciary Cloud” instead of “Upload”. Please refer to step-by-step guide “Judiciary Cloud” for more information if necessary.]</i></p> <p>Click “BROWSE FILES” and select document&gt;</p> <p><i>[Note: You may also use “Drag and drop file here”</i></p>	<p>The 2<sup>nd</sup> document to be uploaded – Praeipce</p>  <p>2 Document Name * Praeipce [ Required document for No.1 Writ Of Subpoena ] Document Version Document Language * --- Please Select --- For ? <input type="checkbox"/> P1 Ma Ka Ka <input type="checkbox"/> D1 Lee Ying Ying Against ? <input type="checkbox"/> D1 Lee Ying Ying <input type="checkbox"/> P1 Ma Ka Ka Filed By ? <input type="checkbox"/> Chan Chan Chan &amp; Co. Type of Application * Writ Of Subpoena Upload File * ? <a href="#">Upload Judiciary Cloud</a> Add Document BACK NEXT Drag and drop file here or BROWSE FILES Uploaded Documents Document Name Type Size (27.4 KB) Praeipce - HCCT.docx docx 27.4 KB <a href="#">Preview</a> <a href="#">Delete</a> CLOSE OK ...</p>



Item	Process	Relevant screenshots for reference
	<p><i>to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview uploaded document, repeat steps in item 6.</p> <p>After the 2<sup>nd</sup> document is successfully uploaded, click “NEXT”&gt;</p>	
8.	<p><b><u>Notice of opening hours of the listing offices</u></b></p> <p>Click “OK” in the pop-up notice of opening hours of the listing offices&gt;</p>	
9.	<p><b><u>Confirm details of the filing</u></b></p> <p>If filing details are in order, click “NEXT”&gt;</p> <p>Or, if filing details are not in order, click “BACK” to return to the previous steps to rectify any of the inputted data&gt;</p>	

## Step-by-step guide – “File Writ of subpoena”

Item	Process	Relevant screenshots for reference																																			
	<div>Click “OK” to “Confirm to proceed?”&gt;</div>	<div><table><thead><tr><th>NO.</th><th>DOCUMENT</th><th>PURPOSE</th><th>PAYMENT ITEM(S)</th><th>FEE(HKD)</th></tr></thead><tbody><tr><td>1</td><td>Document Name Writ Of Subpoena</td><td>For Approval of Draft</td><td>-</td><td></td></tr><tr><td></td><td>Document Version -</td><td>DRN of previous version of the draft</td><td></td><td></td></tr><tr><td></td><td>Document Language English</td><td></td><td></td><td></td></tr><tr><td colspan="5">...</td></tr><tr><td></td><td>Type of Application Writ Of Subpoena</td><td></td><td></td><td></td></tr><tr><td></td><td>Upload File Praecipe - HCCT.docx(27.41KB)</td><td></td><td></td><td></td></tr></tbody></table><div>Total amount : -</div><div><div>BACK</div><div>NEXT</div></div></div> <div>Popup of “Confirm to proceed?”</div> <div><div><div></div></div><div>Confirm to proceed?</div><div><div>CANCEL</div><div>OK</div></div></div>	NO.	DOCUMENT	PURPOSE	PAYMENT ITEM(S)	FEE(HKD)	1	Document Name Writ Of Subpoena	For Approval of Draft	-			Document Version -	DRN of previous version of the draft				Document Language English				...						Type of Application Writ Of Subpoena					Upload File Praecipe - HCCT.docx(27.41KB)			
NO.	DOCUMENT	PURPOSE	PAYMENT ITEM(S)	FEE(HKD)																																	
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10.	<div><div>Acknowledgement</div><div>Click “SAVE ACKNOWLEDGEMENT”&gt;</div></div>	<div>Step 4: Acknowledgement</div> <div><div>Send document(s) to an existing case</div><div>Screen ID: UIS-FIL-HC-002-001</div></div> <div><div><div>1</div><div>2</div><div>3</div><div>4</div></div><div><div>Enter Case No.</div><div>Upload Document</div><div>Confirmation and Payment (if applicable)</div><div>Acknowledgement</div></div></div> <div><div>Notice</div><div>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</div><div>Acknowledgement</div><div><div><div>Submitted By Ms. Wong Tai Lick (LAWFIRMA.itooou5)</div><div>Submitted On 09/01/2025 11:45:26</div><div>e-Payment Transaction Date Time -</div><div>e-Payment Method -</div></div><div><div>Organization Chan Chan Chan &amp; Co.</div><div>e-Filing Transaction Reference No. E2200000142</div><div>e-Payment Transaction Reference No. -</div></div></div></div>																																			



Item	Process	Relevant screenshots for reference																												
	<p>Click “DOWNLOAD” in the popup of “Confirm to download file?”&gt;</p> <p>Click “Open file” to retrieve the Acknowledgement&gt;</p>	<div><div>Transaction Summary</div><table><thead><tr><th>NO.</th><th>CASE NO.</th><th>CASE TYPE</th><th>PAYMENT ITEM(S)</th><th>FEE(HKD)</th></tr></thead><tbody><tr><td>1</td><td>HCCT 19/2024</td><td>Construction and Arbitration Proceedings</td><td>-</td><td>-</td></tr></tbody></table><div>Total amount : -</div><div>The Following Document(s) Have Been Uploaded</div><table><thead><tr><th>NO.</th><th>PURPOSE</th><th>DOCUMENT LANGUAGE</th><th>DOCUMENT NAME</th><th>UPLOAD FILE</th><th>DRN</th></tr></thead><tbody><tr><td>1</td><td>For Approval of Draft</td><td>English</td><td>Writ Of Subpoena</td><td>Writ of Subpoena.doc(22.00KB)</td><td>220090000279</td></tr><tr><td>2</td><td>For Approval of Draft</td><td>English</td><td>Praeipce [ Required document for No.1 Writ Of Subpoena ]</td><td>Praeipce - HCCT.docx(27.41KB)</td><td>220090000280</td></tr></tbody></table><p>Please save or print the Acknowledgement/Payment Receipt as a proof of your filing/payment and for subsequent refund purpose, if necessary.</p><div>SAVE ACKNOWLEDGEMENT</div><div>...</div><div><div>Confirm to download file?</div><div>CLOSE</div><div>DOWNLOAD</div></div><div><div>Acknowledgement - ....pdf</div><div>Open file</div></div></div>	NO.	CASE NO.	CASE TYPE	PAYMENT ITEM(S)	FEE(HKD)	1	HCCT 19/2024	Construction and Arbitration Proceedings	-	-	NO.	PURPOSE	DOCUMENT LANGUAGE	DOCUMENT NAME	UPLOAD FILE	DRN	1	For Approval of Draft	English	Writ Of Subpoena	Writ of Subpoena.doc(22.00KB)	220090000279	2	For Approval of Draft	English	Praeipce [ Required document for No.1 Writ Of Subpoena ]	Praeipce - HCCT.docx(27.41KB)	220090000280
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11.	<p><b><u>Acknowledgement message sent to the message box of OU/IU as appropriate</u></b></p> <p>Click “Home”&gt;</p> <p>Access Message Box&gt;</p> <p>Click the message header to open and read the content and attachment therein</p>	<p>Message box with message header(s) appears on the landing page</p> <div><div>Home</div><div>High Court</div><div>Electronic Filing</div><div>Inspection of Document</div><div>Bailiff Related Services</div><div>Certification of Translation Service</div><div>Other Electronic Services</div><div>Make Electronic Payment</div><div>Deposit Account Maintenance</div><div>Update Your Profile</div></div> <div><div>Message Box</div><div>Screen ID: EXT-MSG-00001</div><div>AllReadUnread</div><div><div>SUBJECT</div><div>DATE/TIME</div><div>FROM</div><div>FILE</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>11:45</div><div>High Court Registry, High ...</div><div>485KB</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>07/01/2025</div><div>High Court Registry</div><div>98KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>07/01/2025</div><div>High Court Registry, High C...</div><div>484KB</div></div><div><div>[HCCT 19/2024] Draft Order/Judgment/Certificate/Allocatur ...</div><div>07/01/2025</div><div>High Court Registry</div><div>34KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>07/01/2025</div><div>High Court Registry, High C...</div><div>485KB</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>07/01/2025</div><div>High Court Registry</div><div>98KB</div></div></div> <div>Click the message header to open and read the content and attachment therein</div>																												



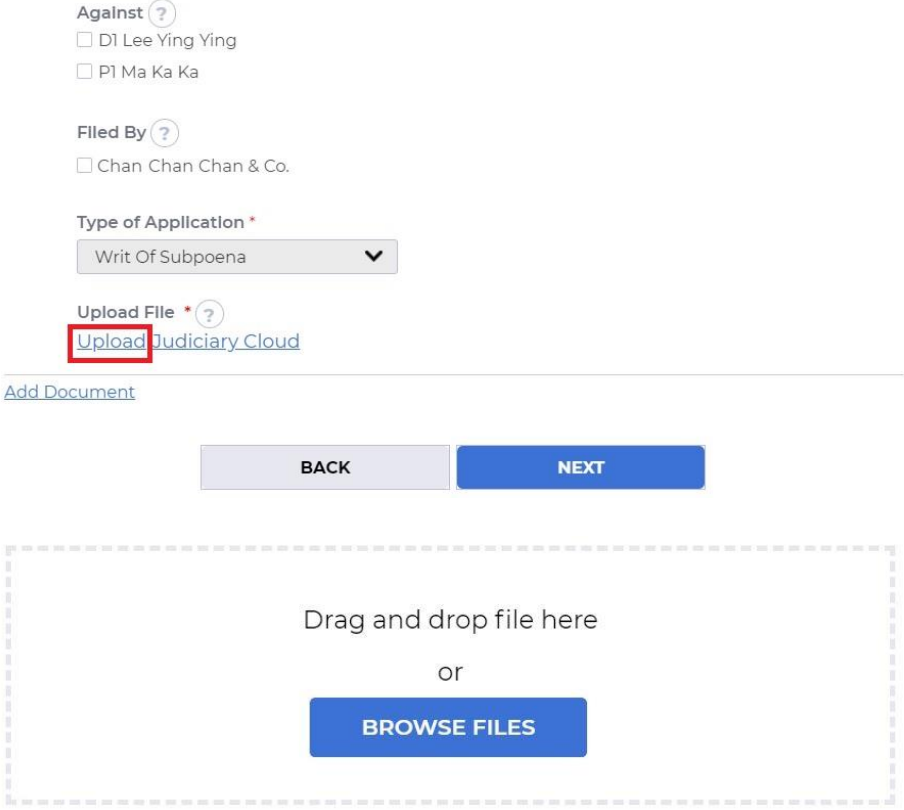
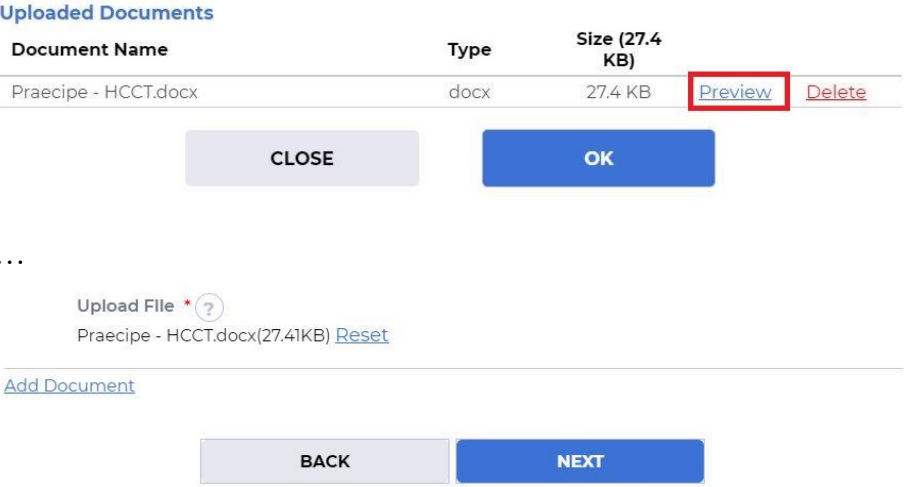
Item	Process	Relevant screenshots for reference
		<div><div>Message Details</div><div>Screen ID: EXT-MSG-00002</div><div><div><div>&lt; Back</div><div></div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div><div>Date/Time09/01/2025 11:45</div><div><div>FromHigh Court Registry, High Court</div><div>ToLAWFIRMA.itoouu5</div></div></div></div></div><div><div>This message serves to confirm the successful completion of the submission of the document(s) (e-Filing Transaction Reference No. E2200000142) submitted via iCMS on 09/01/2025 11:45. (Time is expressed in 24-hour format.)</div><div>Upon acceptance of the submission of the document(s), you will receive a message confirming the same.</div><div>Please click the attachment link to obtain the acknowledgement (and the payment receipt, if any).</div><div>Acknowledgement - e-Filing Transaction Reference No.:E2200000142</div><div>Notice</div><div>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</div><div>Opening hours of the Registry</div><div>Mondays to Fridays : 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:30 p.m.</div><div>Saturdays, Sundays : Closed and Public Holidays</div></div><div><div>1 Attachment(s)</div><div><div>PDF</div><div>Acknowledgement - e-Filing TRN-E2200000142.pdf</div><div>485KB</div></div></div></div>
12.	Internal process by Judiciary	Sender will receive message in iCMS message box after internal vetting by Judiciary
13.	<div><div><div>Confirmation message sent to the message box of OU/ IU as appropriate</div><div>Login and access Message Box&gt;</div><div>Click the message header to open and read the content therein</div></div></div>	<div><div>Message box with message header(s) appears on the landing page</div><div><div>Message Box</div><div>Screen ID: EXT-MSG-00001</div><div><div><div>All</div><div>Read</div><div>Unread</div></div><div><div>↓ SUBJECT</div><div>↓ DATE/TIME</div><div>FROM</div><div>FILE</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>12:11</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>11:45</div><div>High Court Registry, High...</div><div>485KB</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>07/01/2025</div><div>High Court Registry</div><div>98KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>07/01/2025</div><div>High Court Registry, High...</div><div>484KB</div></div><div><div>[HCCT 19/2024] Draft Order/Judgment/Certificate/Alloc...</div><div>07/01/2025</div><div>High Court Registry</div><div>34KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div></div></div></div> <div>Click the message header to open and read the content therein</div>

Item	Process	Relevant screenshots for reference
		<div><div>Message Details</div><div>Screen ID: EXT-MSG-00002</div><div><div>&lt; Back</div><div>Download</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>Date/Time 09/01/2025 12:11</div><div>From High Court Registry</div><div>To LAWFIRMA.itoooo5</div></div><div><div>This message serves to confirm the acceptance of the submission of the document(s) (e-Filing Transaction Reference No. E2200000142) submitted via iCMS on 09/01/2025 11:45. (Time is expressed in 24-hour format.)</div><div><div>- Writ Of Subpoena relating to Praeipce (see folio F15) 傳召出庭令狀 - DRN:220090000279</div><div>- Praeipce 便箋 - DRN:220090000280</div></div></div><div>If the document requires determination or approval from the Court, you will be informed of the outcome in due course.</div></div>
14.	Internal process by Judiciary	<div><div>Sender will receive message in iCMS message box after order/ directions given on the application and approval of the draft</div><div>[Note: Sender will receive a separate message in iCMS message box if the drafts are found not in order.]</div></div>
15.	<div><div><u>Order/Directions given and draft approved message sent to the message box of OU/IU as appropriate</u></div><div>Login and access Message Box&gt;</div><div>Click the message header to open and read the content and attachment therein</div></div>	<div><div>Message box with message header(s) appears on the landing page</div><div><div>Message Box</div><div>Screen ID: EXT-MSG-00001</div><div><div>AllReadUnread</div><div>Refresh</div></div><div><div>SUBJECT</div><div>DATE/TIME</div><div>FROM</div><div>FILE</div></div><div><div>[HCCT 19/2024] Draft Writ of Subpoena/Writ of Execu...</div><div>12:38</div><div>Master Clerk Office</div><div>36KB</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>11:45</div><div>High Court Registry, High...</div><div>485KB</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>07/01/2025</div><div>High Court Registry</div><div>98KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>07/01/2025</div><div>High Court Registry, High...</div><div>484KB</div></div><div><div>[HCCT 19/2024] Draft Order/Judgment/Certificate/Alloc...</div><div>07/01/2025</div><div>High Court Registry</div><div>34KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div></div><div><div>Click the message header to open and read the content and attachment therein</div><div><div>Message Details</div><div>Screen ID: EXT-MSG-00002</div><div><div>&lt; Back</div><div>Download</div></div><div><div>[HCCT 19/2024] Draft Writ of Subpoena/Writ of Execution/Praeipce Approved by the Court</div><div>Date/Time 09/01/2025 12:38</div><div>From Master Clerk Office</div><div>To LAWFIRMA.itoooo5</div></div><div><div>This message serves to inform you that the draft document(s) (e-Filing Transaction Reference No. E2200000142) submitted via iCMS on 09/01/2025 11:45 has/ have been approved by the Court. (Time is expressed in 24-hour format.)</div><div><div>Approved drafts were attached. Please follow below steps to submit the faired version of the documents for our further processing.</div><div><div>(i) When uploading the faired version of the "Writ", please select "For Sealing" in the "Purpose" field and quote the DRN of this approved draft Writ.</div><div>(ii) When uploading the faired version of "Praeipce", please select "For Filing" in the "Purpose" field.</div></div></div></div></div></div></div>

## Step-by-step guide – “File Writ of subpoena”

Item	Process	Relevant screenshots for reference															
		<p>For Writ of Execution, the judgment/order on which the writ is to issue and the order granting leave to issue the writ where leave is required should be produced at the time of tendering the writ for sealing pursuant to Order 46 rule 6 (4)(a) of the Rules of the High Court. For this purpose, where appropriate, please submit a “Letter” enclosing a copy of such judgment and/or order therein and select “For Filing” in the “Purpose” field.</p> <p>Please click the attachment link to obtain the approved drafts.</p> <p>HCCT19/2024 - Writ Of Subpoena relating to Praeipce (see folio F15) 傳召出庭令狀 - DRN:220090000279</p> <p>1 Attachment(s)</p> <div>  <span>HCCT19-2024 - Writ Of Subpoena relating to Praeipce (see folio F15) - DRN-220090000279.pdf 36KB</span> </div>															
16.	<b><u>Access e-Filing function and repeat Step 1: Enter case number</u></b>	Repeat items 2 to 4 above to access e-Filing function and repeat <u>Step 1: Enter Case No.</u>															
17.	<b><u>Upload document</u></b>  a. Writ of Subpoena  Select “Writ of Subpoena” in “Document Name*”>  Select “For Sealing” in “PURPOSE*”>  Input “DRN of approved draft*”  <i>[Note: DRN of approved draft Writ of Subpoena can be found at the draft approved by court.]</i>  Select Language in “Document Language*”>  Tick the checkboxes under “For*” /and “Against”>  Select “Type of Subpoena*” >  Click “Upload” >  <i>[Note: Large size file should be uploaded to the Judiciary Cloud through</i>	<p>Step 2: Upload Document</p> <p>To upload two types of documents as follows.</p> <ol style="list-style-type: none"> <li>Writ of Subpoena</li> <li>Praeipce</li> </ol> <p><u>The 1<sup>st</sup> document to be uploaded - Writ of Subpoena</u></p> <div> <p><b>Send document(s) to an existing case</b> <span style="float: right;">Screen ID: UIS-FIL-HC-002-001</span></p>  <p><b>Notice</b> - Field with (*) is required information</p> <p><b>Upload Document</b></p> <p>Case No. HCCT19/2024</p> <p>Receiving Court Office High Court Registry</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DOCUMENT</th> <th>PURPOSE*</th> </tr> </thead> <tbody> <tr> <td>1</td> <td> <b>Document Name *</b>  <div>Writ Of Subpoena ▼</div> </td> <td> <div>For Sealing ▼</div> </td> </tr> <tr> <td></td> <td> <b>Document Version</b>  <div>▼</div> </td> <td> <b>DRN of approved draft *</b>  <div></div> </td> </tr> <tr> <td></td> <td> <b>Document Language *</b>  <div>--- Please Select --- ▼</div> </td> <td></td> </tr> <tr> <td></td> <td colspan="2"> <b>For ?</b>  <input type="checkbox"/> P1 Ma Ka Ka  <input type="checkbox"/> D1 Lee Ying Ying </td> </tr> </tbody> </table> </div>	NO.	DOCUMENT	PURPOSE*	1	<b>Document Name *</b> <div>Writ Of Subpoena ▼</div>	<div>For Sealing ▼</div>		<b>Document Version</b> <div>▼</div>	<b>DRN of approved draft *</b> <div></div>		<b>Document Language *</b> <div>--- Please Select --- ▼</div>			<b>For ?</b> <input type="checkbox"/> P1 Ma Ka Ka <input type="checkbox"/> D1 Lee Ying Ying	
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1	<b>Document Name *</b> <div>Writ Of Subpoena ▼</div>	<div>For Sealing ▼</div>															
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	<b>Document Language *</b> <div>--- Please Select --- ▼</div>																
	<b>For ?</b> <input type="checkbox"/> P1 Ma Ka Ka <input type="checkbox"/> D1 Lee Ying Ying																

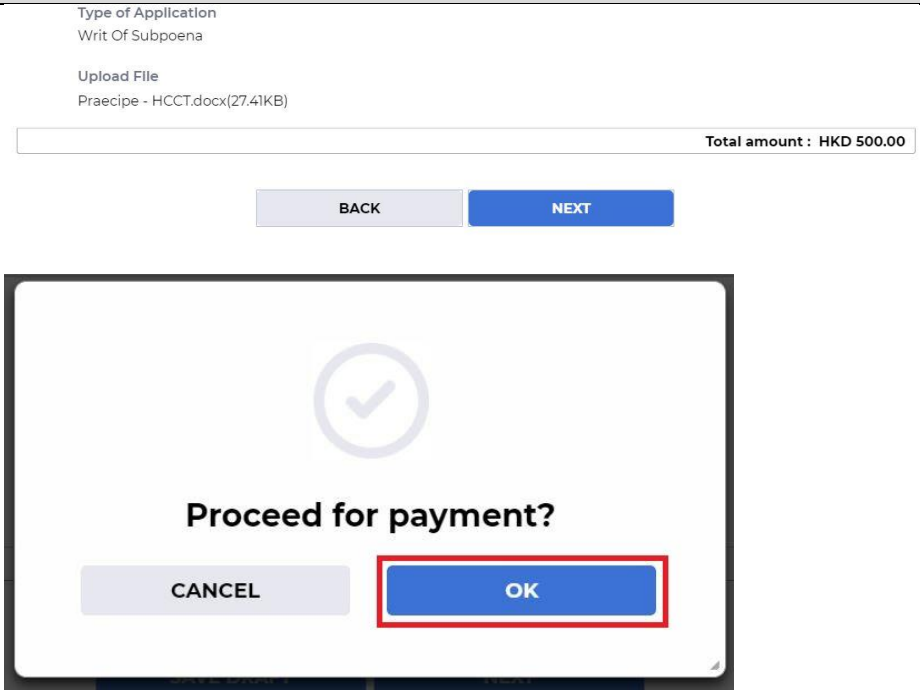
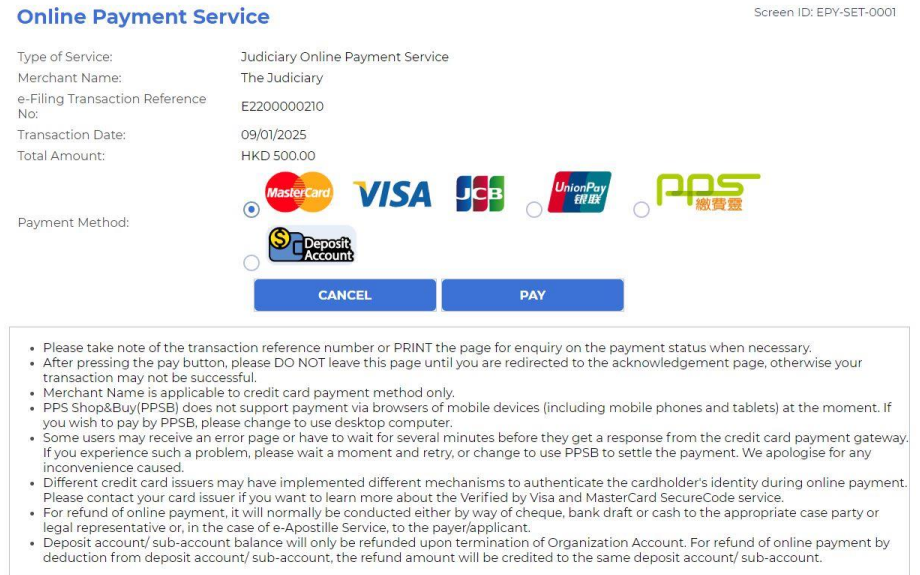
Item	Process	Relevant screenshots for reference								
	<p><i>the function menu before electronic filing. The file then can be retrieved for electronic filing in iCMS by clicking “Judiciary Cloud” instead of “Upload”. Please refer to step-by-step guide “Judiciary Cloud” for more information if necessary.]</i></p> <p>Click “BROWSE FILES” and select document&gt;</p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview uploaded document, repeat steps in item 6</p> <p>After the 1st document is successfully uploaded, proceed to upload the 2<sup>nd</sup> document&gt;</p>	<div><div>Against ? <input type="checkbox"/> D1 Lee Ying Ying <input type="checkbox"/> P1 Ma Ka Ka</div><div>Filed By ? <input type="checkbox"/> Chan Chan Chan &amp; Co.</div><div>Type of Subpoena --- Please Select ---</div><div>Required document(s) * No.2 Praecipe</div><div>Upload File * ? <div>Upload Judiciary Cloud</div></div></div> <div><div>Drag and drop file here or BROWSE FILES</div></div> <div><div>Uploaded Documents</div><table><thead><tr><th>Document Name</th><th>Type</th><th>Size (22.0 KB)</th><th></th></tr></thead><tbody><tr><td>Writ of Subpoena.doc</td><td>doc</td><td>22.0 KB</td><td><div>PreviewDelete</div></td></tr></tbody></table><div><div>CLOSE</div><div>OK</div></div></div> <div><div>...</div><div>Required document(s) * No.2 Praecipe</div><div>Upload File * ? Writ of Subpoena.doc(22.00KB) Reset</div></div>	Document Name	Type	Size (22.0 KB)		Writ of Subpoena.doc	doc	22.0 KB	<div>PreviewDelete</div>
Document Name	Type	Size (22.0 KB)								
Writ of Subpoena.doc	doc	22.0 KB	<div>PreviewDelete</div>							
18.	<p><b><u>Upload document</u></b></p> <p>b. Praecipe</p> <p>“Praecipe” is prefilled in “Document Name*”&gt;</p> <p>“PURPOSE*” is prefilled as “For Filing” &gt;</p>	<p>The 2<sup>nd</sup> document to be uploaded - Praecipe</p> <div><div>2 Document Name * Praecipe [ Required document for No.1 Writ Of Subpoena ]</div><div>Document Version ---</div><div>Document Language * --- Please Select ---</div><div>For ? <input type="checkbox"/> P1 Ma Ka Ka <input type="checkbox"/> D1 Lee Ying Ying</div></div>								

Item	Process	Relevant screenshots for reference
	<p>Select Language in “Document Language*”&gt;</p> <p>Tick the checkboxes under “For*” /and “Against”&gt;</p> <p>Click “Upload” &gt;</p> <p><i>[Note: Large size file should be uploaded to the Judiciary Cloud through the function menu before electronic filing. The file then can be retrieved for electronic filing in iCMS by clicking “Judiciary Cloud” instead of “Upload”. Please refer to step-by-step guide “Judiciary Cloud” for more information if necessary.]</i></p> <p>Click “BROWSE FILES” and select document&gt;</p> <p><i>[Note: You may also use “Drag and drop file here” to upload document file. Please refer to the step-by-step guide “Upload document using ‘drag and drop’ feature” for more information.]</i></p> <p>To preview uploaded document, repeat steps item 6 °</p> <p>After the 2<sup>nd</sup> document is successfully uploaded, click “NEXT”&gt;</p>	 <p>The screenshot shows the 'Add Document' form. Under 'Against', there are checkboxes for 'D1 Lee Ying Ying' and 'P1 Ma Ka Ka'. Under 'Filed By', there is a checkbox for 'Chan Chan Chan &amp; Co.'. The 'Type of Application' is set to 'Writ Of Subpoena'. The 'Upload File' section has a red box around the 'Upload' button and a link to 'Judiciary Cloud'. Below the form are 'BACK' and 'NEXT' buttons. A large dashed box contains the text 'Drag and drop file here or BROWSE FILES'.</p>  <p>The screenshot shows the 'Uploaded Documents' table. The table has columns: Document Name, Type, Size (27.4 KB), and actions. The first row shows 'Praeipce - HCCT.docx' with type 'docx' and size '27.4 KB'. The 'Preview' button is highlighted in red. Below the table are 'CLOSE' and 'OK' buttons. Below the table is an ellipsis '...'. Below the ellipsis is the 'Upload File' section with a red box around the 'Upload' button and a link to 'Reset'. Below the form are 'BACK' and 'NEXT' buttons.</p>

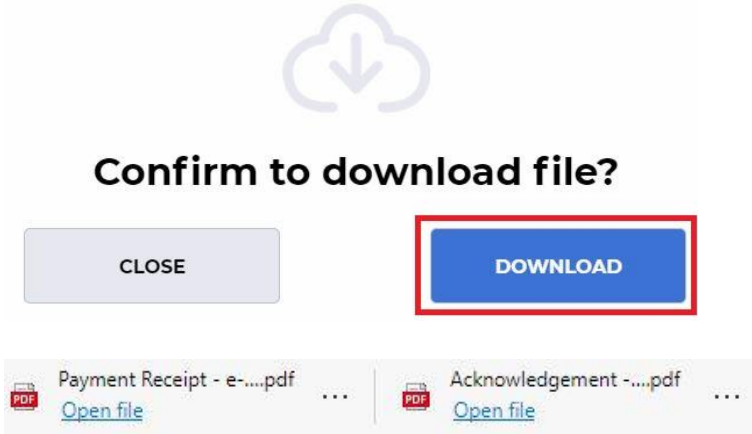
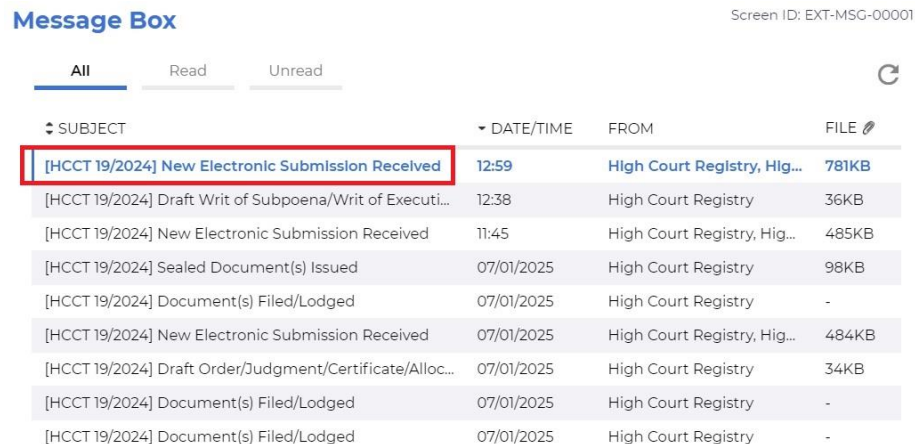


Item	Process	Relevant screenshots for reference																																			
19.	<p><b><u>Notice of opening hours of the listing offices</u></b></p> <p>Click “OK” in the pop-up notice of opening hours of the listing offices&gt;</p>	<p>A pop-up notice of opening hours of the listing offices</p> <div><p><b>Notice</b></p><p>If the document(s) electronically submitted for filing is/ are required to be handled by the listing office, it/ they will be handled only during their opening hours or on the next working day, whichever is earlier.</p><p>The opening hours of the listing offices are as follows:</p><table><thead><tr><th>Section</th><th>Listing office opening hours (Monday to Friday)</th></tr></thead><tbody><tr><td>High Court Registry</td><td>10:15 a.m. to 1:00 p.m. &amp; 2:00 p.m. to 3:00 p.m.</td></tr><tr><td>Clerk of Court's Office</td><td>10:00 a.m. to 12:30 p.m. &amp; 2:45 p.m. to 4:15 p.m.</td></tr><tr><td>Confirm to proceed?</td><td></td></tr></tbody></table><div><div>CANCEL</div><div>OK</div></div></div>	Section	Listing office opening hours (Monday to Friday)	High Court Registry	10:15 a.m. to 1:00 p.m. & 2:00 p.m. to 3:00 p.m.	Clerk of Court's Office	10:00 a.m. to 12:30 p.m. & 2:45 p.m. to 4:15 p.m.	Confirm to proceed?																												
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Confirm to proceed?																																					
20.	<p><b><u>Confirm details of the filing</u></b></p> <p>If filing details are in order, click “NEXT” &gt;</p> <p>Or, if filing details are not in order, click “BACK” to return to the previous steps to rectify any of the inputted data&gt;</p>	<p>Step 3: Confirm Details of the Filing</p> <div><p><b>Send document(s) to an existing case</b></p><p>Screen ID: UIS-FIL-HC-002-001</p><div><div>1</div><div>2</div><div>3</div><div>4</div></div><div><div>Enter Case No.</div><div>Upload Document</div><div>Confirmation and Payment (if applicable)</div><div>Acknowledgement</div></div></div> <p>Confirm Details of the Filing</p> <p>Case No. HCCT19/2024</p> <p>Receiving Court Office High Court Registry</p> <table><thead><tr><th>NO.</th><th>DOCUMENT</th><th>PURPOSE</th><th>PAYMENT ITEM(S)</th><th>FEE(HKD)</th></tr></thead><tbody><tr><td>1</td><td>Document Name Writ Of Subpoena</td><td>For Sealing</td><td>Deposit of Witness Expenses - Praecipe for (1) Writ of Subpoena Ad Testificandum ; (2) Writ of Subpoena Duces Tecum; (3) Writ of Subpoena Ad Testificandum and Duces Tecum Combined</td><td>500.00</td></tr><tr><td></td><td>Document Version -</td><td>DRN of approved draft 220090000279</td><td></td><td></td></tr><tr><td></td><td>Document Language English</td><td></td><td></td><td></td></tr><tr><td></td><td>For Pl Ma Ka Ka</td><td></td><td></td><td></td></tr><tr><td></td><td>Against Dl Lee Ying Ying</td><td></td><td></td><td></td></tr><tr><td></td><td>...</td><td></td><td></td><td></td></tr></tbody></table>	NO.	DOCUMENT	PURPOSE	PAYMENT ITEM(S)	FEE(HKD)	1	Document Name Writ Of Subpoena	For Sealing	Deposit of Witness Expenses - Praecipe for (1) Writ of Subpoena Ad Testificandum ; (2) Writ of Subpoena Duces Tecum; (3) Writ of Subpoena Ad Testificandum and Duces Tecum Combined	500.00		Document Version -	DRN of approved draft 220090000279				Document Language English					For Pl Ma Ka Ka					Against Dl Lee Ying Ying					...			
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	...																																				



Item	Process	Relevant screenshots for reference
	<p>Click “OK” in the popup up of “Proceed for payment?”&gt;</p>	
21.	<p><b><u>Settle payment</u></b></p> <p>Select one “Payment Method” and the “PAY” will be activated&gt;</p> <p>Click “PAY”&gt;</p> <p><i>[Note: (i) Payment is not applicable to the party who is on legal aid.</i></p> <p><i>(ii) If payment method other than Deposit account is selected, you will be redirected to the website of External Payment Service Provider for payment.</i></p> <p><i>(iii) Payment by Deposit Account is only applicable to organization accounts. If Deposit Account is selected, you will be redirected to a confirmation page of payment via deposit account. Please refer to step-by-step guide “Deposit</i></p>	

Item	Process	Relevant screenshots for reference																																	
	<p>account” for more information if necessary.]</p> <p>(iv) Upon successful payment, you will be redirected back to iCMS to proceed to Step 4 at item 22.]</p>																																		
22.	<p><b><u>Acknowledgement</u></b></p> <p>Click “SAVE ACKNOWLEDGEMENT”&gt;</p> <p>Click “DOWNLOAD” in the popup of “Confirm to download file?”&gt;</p> <p>Click “Open file” to retrieve the Acknowledgement&gt;</p> <p>Click “SAVE PAYMENT RECEIPT” &gt;</p> <p>Click “DOWNLOAD” in the popup of “Confirm to download file?”</p> <p>Click “Open file” to retrieve the Payment receipt&gt;</p>	<p>Step 4: Acknowledgement</p> <div><div>Send document(s) to an existing case</div><div>Screen ID: UIS-FIL-HC-002-001</div><div><div><div>1</div><div>Enter Case No.</div></div><div><div>2</div><div>Upload Document</div></div><div><div>3</div><div>Confirmation and Payment (if applicable)</div></div><div><div>4</div><div>Acknowledgement</div></div></div><div><div>Notice</div><div>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</div></div><div><div>Acknowledgement</div><div><div><div><div>Submitted By</div><div>Ms. Wong Tai Lick (LAWFIRMA.itooou5)</div></div><div><div>Submitted On</div><div>09/01/2025 12:58:22</div></div><div><div>e-Payment Transaction Date Time</div><div>09/01/2025 12:58:18</div></div><div><div>e-Payment Method</div><div>Credit Card(JCB)</div></div></div><div><div>Organization</div><div>Chan Chan Chan &amp; Co.</div></div><div><div>e-Filing Transaction Reference No.</div><div>E2200000210</div></div><div><div>e-Payment Transaction Reference No.</div><div>C202501097000465</div></div></div><div><div>Transaction Summary</div><table><tr><th>NO.</th><th>CASE NO.</th><th>CASE TYPE</th><th>PAYMENT ITEM(S)</th><th>FEE(HKD)</th></tr><tr><td>1</td><td>HCCT 19/2024</td><td>Construction and Arbitration Proceedings</td><td>Deposit of Witness Expenses - Praecipe for (1) Writ of Subpoena Ad Testificandum; (2) Writ of Subpoena Duces Tecum; (3) Writ of Subpoena Ad Testificandum and Duces Tecum Combined</td><td>500.00</td></tr><tr><td colspan="4"></td><td>Total amount : 500.00</td></tr></table></div><div><div>The Following Document(s) Have Been Uploaded</div><table><tr><th>NO.</th><th>PURPOSE</th><th>DOCUMENT LANGUAGE</th><th>DOCUMENT NAME</th><th>UPLOAD FILE</th><th>DRN</th></tr><tr><td>1</td><td>For Sealing</td><td>English</td><td>Writ Of Subpoena</td><td>Writ of Subpoena.doc(22.00KB)</td><td>220090000358</td></tr><tr><td>2</td><td>For Filing</td><td>English</td><td>Praecipe [ Required document for No.1 Writ Of Subpoena ]</td><td>Praecipe - HCCT.docx(27.41KB)</td><td>220090000369</td></tr></table></div><div>Please save or print the Acknowledgement/Payment Receipt as a proof of your filing/payment and for subsequent refund purpose, if necessary.</div><div><div>SAVE PAYMENT RECEIPT</div><div>SAVE ACKNOWLEDGEMENT</div></div></div></div>	NO.	CASE NO.	CASE TYPE	PAYMENT ITEM(S)	FEE(HKD)	1	HCCT 19/2024	Construction and Arbitration Proceedings	Deposit of Witness Expenses - Praecipe for (1) Writ of Subpoena Ad Testificandum; (2) Writ of Subpoena Duces Tecum; (3) Writ of Subpoena Ad Testificandum and Duces Tecum Combined	500.00					Total amount : 500.00	NO.	PURPOSE	DOCUMENT LANGUAGE	DOCUMENT NAME	UPLOAD FILE	DRN	1	For Sealing	English	Writ Of Subpoena	Writ of Subpoena.doc(22.00KB)	220090000358	2	For Filing	English	Praecipe [ Required document for No.1 Writ Of Subpoena ]	Praecipe - HCCT.docx(27.41KB)	220090000369
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Item	Process	Relevant screenshots for reference
		
23.	<p><b><u>Acknowledgement message sent to the message box of OU/IU as appropriate</u></b></p> <p>Click “Home”&gt;</p> <p>Access Message Box&gt;</p> <p>Click the message header to open and read the content and attachment therein</p>	<p>Message box with message header(s) appears on the landing page</p>  <p>Click the message header to open and read the content and attachment therein</p>

Item	Process	Relevant screenshots for reference
		<div><div>Message Details<div>Screen ID: EXT-MSG-00002</div><div><div>&lt; Back</div><div>Download</div></div><div>[HCCT 19/2024] New Electronic Submission Received</div><div><div>Date/Time09/01/2025 12:59</div><div>FromHigh Court Registry, High Court</div><div>ToLAWFIRMA.itoouu5</div></div><div>This message serves to confirm the successful completion of the submission of the document(s) (e-Filing Transaction Reference No. E2200000210) submitted via iCMS on 09/01/2025 12:58. (Time is expressed in 24-hour format.)</div><div>Upon acceptance of the submission of the document(s), you will receive a message confirming the same.</div><div>Please click the attachment link to obtain the acknowledgement (and the payment receipt, if any).</div><div>Acknowledgement - e-Filing Transaction Reference No.:E2200000210</div><div>Payment receipt - e-Payment Transaction Reference No.:C202501097000465</div><div>Notice</div><div>If the completion of the transmission of a document is at a time when the Registry is not open, the receiving time of such document is taken to be (a) at the time when the Registry is next normally open to the public; or (b) at the time when the Registry is next open for the proceeding to which the document relates, whichever is earlier.</div><div>Opening hours of the Registry</div><div>Mondays to Fridays : 8:45 a.m. to 1:00 p.m. and 2:00 p.m. to 5:30 p.m.</div><div>Saturdays, Sundays : Closed</div><div>and Public Holidays</div><div>2 Attachment(s)</div><div><div><div>PDF</div><div>Acknowledgement - e-Filing TRN-E2200000210.pdf</div><div>485KB</div></div><div><div>PDF</div><div>Payment Receipt - e-Payment TRN-C202501097000465.pdf</div><div>296KB</div></div></div><div><div>Download all files in a zip file</div></div></div></div>
24.	Internal process by Judiciary	Sender will receive message in iCMS message box after internal vetting by Judiciary
25.	<div><div><div>Confirmation message sent to the message box of OU/ IU as appropriate</div><div>Login and access Message Box&gt;</div><div>Click the message header to open and read the content therein</div></div></div>	<div><div>Message Box<div>Screen ID: EXT-MSG-00001</div><div><div>AllReadUnread</div><div>Refresh</div></div><div><div>Subject</div><div>Date/Time</div><div>From</div><div>File</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>15:08</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>12:59</div><div>High Court Registry, Hig...</div><div>781KB</div></div><div><div>[HCCT 19/2024] Draft Writ of Subpoena/Writ of Executi...</div><div>12:38</div><div>High Court Registry</div><div>36KB</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>11:45</div><div>High Court Registry, Hig...</div><div>485KB</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>07/01/2025</div><div>High Court Registry</div><div>98KB</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>07/01/2025</div><div>High Court Registry</div><div>-</div></div><div><div>[HCCT 19/2024] New Electronic Submission Received</div><div>07/01/2025</div><div>High Court Registry, Hig...</div><div>484KB</div></div><div><div>[HCCT 19/2024] Draft Order/Judgment/Certificate/Alloc...</div><div>07/01/2025</div><div>High Court Registry</div><div>34KB</div></div></div><div>Click the message header to open and read the content therein</div></div>

# Step-by-step guide – “File Writ of subpoena”

Item	Process	Relevant screenshots for reference
		<div><div>Message Details<div>Screen ID: EXT-MSG-00002</div></div><div><div>&lt; Back<div>Download</div></div><div><div>[HCCT 19/2024] Document(s) Filed/Lodged</div><div>Date/Time 09/01/2025 15:08</div><div>From High Court Registry</div><div>To LAWFIRMA.itooou5</div></div><div><div>This message serves to confirm the acceptance of the submission of the document(s) (e-Filing Transaction Reference No. E2200000210) submitted via iCMS on 09/01/2025 12:58. (Time is expressed in 24-hour format.)</div><div><div>- Writ Of Subpoena relating to 1. Writ Of Subpoena (see folio DF4) and 2. Praecepte (see folio F16) 傳召出庭令狀 - DRN:220090000358</div><div>- Praecepte 便箋 - DRN:220090000369</div></div><div>If the document requires determination or approval from the Court, you will be informed of the outcome in due course.</div></div></div></div>
26.	Internal process by Judiciary	<div><div>Sender will receive message in iCMS Message box with the sealed document issued</div><div>[Note: Sender will receive a separate message in iCMS message box if the document(s) is/are found not in order.]</div></div>
27.	<div><div><div><div>Sealed document(s) issued message sent to the message box of OU/IU as appropriate</div><div>Login and access Message Box&gt;</div><div>Click the message header to open and read the content and attachment therein</div></div></div></div>	<div><div>Message box with message header(s) appears on the landing page</div><div><div>Message Box<div>Screen ID: EXT-MSG-00001</div></div><div><div>AllReadUnread<div>Refresh</div></div><div><div>SUBJECTDATE/TIMEFROMFILE</div><div><div>[HCCT 19/2024] Sealed Document(s) Issued15:23Master Clerk Office100KB</div><div>[HCCT 19/2024] Document(s) Filed/Lodged15:08High Court Registry-</div><div>[HCCT 19/2024] New Electronic Submission Rece...12:59High Court Registry, ...781KB</div><div>[HCCT 19/2024] Draft Writ of Subpoena/Writ of E...12:38High Court Registry36KB</div><div>[HCCT 19/2024] New Electronic Submission Rece...11:45High Court Registry, ...485KB</div><div>[HCCT 19/2024] Sealed Document(s) Issued07/01/2025High Court Registry98KB</div></div></div></div></div><div><div>Click the message header to open and read the content and attachment therein</div><div><div>Message Details<div>Screen ID: EXT-MSG-00002</div></div><div><div>&lt; Back<div>Download</div></div><div><div>[HCCT 19/2024] Sealed Document(s) Issued</div><div>Date/Time 09/01/2025 15:23</div><div>From Master Clerk Office</div><div>To LAWFIRMA.itooou5</div></div><div><div>This message serves to confirm the issue of the document(s) (e-Filing Transaction Reference No. E2200000210) submitted via iCMS on 09/01/2025 12:58. (Time is expressed in 24-hour format.)</div><div>Please click the attachment link to obtain the sealed document(s).</div><div>HCCT 19/2024 - Writ Of Subpoena relating to 1. Writ Of Subpoena (see folio DF4) and 2. Praecepte (see folio F16) 傳召出庭令狀 - DRN:220090000358</div></div><div><div>1 Attachment(s)</div><div><div>HCCT 19-2024 - Writ Of Subpoena relating to 1 Writ Of Subpoena (see folio DF4) and 2 Praecepte (see folio F16) - DRN-220090000358.pdf100KB</div></div></div></div></div></div></div>

Internal process required