

珍本特藏閱讀室及書籍掃描器使用守則

高等法院圖書館的珍本特藏閱讀室及書籍掃描器是為方便圖書館使用者閱覽珍本和複製館藏而設。使用閱讀室及書籍掃描器必須遵守下列守則：

1. 使用閱讀室期間，請打開大門並保持安靜。
2. 請遵守《珍本特藏：服務指引》，閱覽珍本時請戴上由服務台職員提供的手套。
3. 以任何方式複製版權作品均屬《版權條例》下的限制作為。使用者必須確保掃描館藏時沒有侵犯版權，詳情務請參閱《版權條例》。
4. 如掃描過程出現異常情況，請立即通知圖書館職員。因使用書籍掃描器而可能引致的任何損壞或損失，圖書館概不負責。
5. 使用書籍掃描器後，請將控制版面重設到開機版面。
6. 圖書館館長有權酌情批准使用閱覽室及書籍掃描器。
7. 圖書館職員可要求不遵守本《使用守則》的使用者即時離開閱讀室。

Conditions of Use of Rare Book Reading Room and Book Scanner

The Rare Book Reading Room (the Room) and the book scanner are provided in the High Court Library (the Library) for users to read Rare Books and to copy library materials. Users must observe the following conditions of use:

1. Please keep the door open and be quiet in the Room.
2. Please observe the “Rare Book Collection: Service Guidelines”, and wear the gloves provided by counter staff for reading the rare books.
3. Any copying of copyright works is a restricted act under the Copyright Ordinance. Users should make sure that they do not infringe any copyright when scanning the library materials. In this regard, your attention is especially drawn to the Copyright Ordinance.
4. Any irregularities during the scanning process shall be reported to library staff immediately. The Library is not responsible for any damages or loss that may arise from the use of the book scanner.
5. After using the book scanner, please reset the control panel to the home screen.
6. Permission to use the rare book reading room and the book scanner is at the discretion of the librarian.
7. Users who fail to comply with the Conditions of Use may be told to leave the Room immediately.