

申索書編號
Claim No. : LBTC_____ / _____

致 : 勞資審裁處司法常務主任
To : Registrar, Labour Tribunal

本人 _____, 本申索案的申索人 / 被告
I, _____, claimant/defendant in this claim

現申請傳召下列人仕於聆訊日出庭作證供及帶同下列文件呈堂:
hereby apply to subpoena the following person to give evidence at the hearing and to produce the following documents:

證人姓名 (Name of witness) : _____

證人地址 (Address of witness) _____

證人電話 (Telephone No. of witness) *: _____

*如未能提供, 請註明 (Please specify if not available):

列所需呈堂文件 (Documents required to be produced) : _____

申請人簽署
Applicant's Signature: _____

申請人/公司名稱
Applicant's Name: _____

申請人/公司蓋章
Company Seal: _____

聯絡電話號碼
Contact Telephone No.: _____

日期:

Dated this _____

Note: The applicant will need to pay a prescribed fee of \$25 at the Tribunal Registry.

註: 申請人須於勞資審裁處的登記處繳付規定的申請費用二十五元正。