

IN THE HIGH COURT OF THE
HONG KONG SPECIAL ADMINISTRATIVE REGION
COURT OF FIRST INSTANCE

* Small Claims Tribunal / Labour Tribunal / Minor Employment Claims Adjudication Board Case No.

*SCTC/LBTC/MECAB No. _____ / _____

Particulars of the Applicant

* Name/Company's Name of the Applicant (Chinese) _____

(English) _____

being the * () Claimant / Respondent in the above case, holder of * Identity Card / Passport No.

_____ residing at _____

Tel /(mobile): _____ Fax No. _____ Dialect _____

Applicant acting : () in person

() in person for a partnership company (a partner)

() for a limited company in person (a director) (leave to act for the limited company in person by a director has been granted by the Registrar/Master, High Court on _____)

Particulars of the Tribunal Case

Hearing Dates at the Tribunal

Trial of Claims on _____. Applicant was * present/absent in the Trial.

Review of Decision of Trial on _____. Applicant was * present/absent in the hearing.

Application

() for leave to appeal out of time () for leave to appeal () others _____

Available Documents (Tick “√” as appropriate in the left box)

Order / Award	Document Date	Name of the Adjudicator / Presiding Officer / Adjudication Officer	Date of the Stamp chopped on the envelope Posting of the Award
<input type="checkbox"/> Dismissing all the Claims			
<input type="checkbox"/> Dismissing part of the Claims			
<input type="checkbox"/> Refusing Review			
<input type="checkbox"/> Transferring a Claim			

Others:-

* Delete whichever is inapplicable