

No. 93  
**Notice of sanctioned payment (Order 62A)**  
(O. 62A r. 8(2))

<sup>(1)</sup>Heading as in action

<sup>(1)</sup>**IN THE \_\_\_\_\_ OF THE  
HONG KONG SPECIAL ADMINISTRATIVE REGION**

\_\_\_\_\_

**Case No.** \_\_\_\_\_

<sup>(1)</sup>Between

Plaintiff

AND

Defendant

To the receiving party ('s solicitor)

\_\_\_\_\_

**Take notice** that the paying party \_\_\_\_\_ has paid  
\$ \_\_\_\_\_ (a further amount of \$ \_\_\_\_\_) into court  
in settlement of -  
(tick as appropriate)

- the whole of your costs including the costs of taxation (for the bill dated \_\_\_\_\_ )
- part of your costs (*give details below*)
- It is in addition to the amount of \$ \_\_\_\_\_ already paid into court  
on \_\_\_\_\_ and the total amount in court now offered in settlement  
of your costs is \$ \_\_\_\_\_ (*give total of all payments in court to date*)
- It is not inclusive of interest and an additional amount of \$ \_\_\_\_\_ is  
offered for interest (*give details of the rate(s) and period(s) for which the amount of interest is offered*)
- It takes into account the interim payment(s) of costs made in the following amount(s)  
on the following date(s): (*give details*)
- It takes into account the following sum(s) of money that has (have) been paid into court  
as security for the costs of the action, cause or matter: (*give details*)

**Signed**

Paying party ('s solicitor)

**Date**

**Position or office held**

(If signing on behalf of  
a firm, company or  
corporation )

**With company chop  
(if applicable)**

**Note: To the receiving party**

If you wish to accept the payment made into court and the Court's leave for acceptance is not required, you should complete Form No. 93B and file it in the Registry of the High Court, and send a copy to the paying party.