

No. 16E

**Reply to admission of unliquidated amount and Request for judgment**

(Order 13A rules 7(3), (5) & (9), 9(4) & 10(2))

DCCJ/ DCMP \_\_\_\_\_ / 20 \_\_\_\_\_

**IN THE DISTRICT COURT OF THE  
HONG KONG SPECIAL ADMINISTRATIVE REGION  
CIVIL ACTION / MISCELLANEOUS PROCEEDINGS NO. \_\_\_\_\_ OF 20 \_\_\_\_\_**

Between

Plaintiff

AND

Defendant

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**Important notes for plaintiff**

- You must tick either item A **or** complete item B and file the form in the Registry of the District Court within 14 days after the copy of the defendant's admission is sent to you.  
At the same time you must send a copy to the defendant. If you do not return the form within the prescribed period, your claim will be stayed. No further action will be taken by the Court until the form is received.
- Remember to sign and date the notice.

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**A  I DO NOT accept the amount offered by the defendant in satisfaction of my claim.  
I wish judgment to be entered for an amount to be decided by the Court.  
The Court will give directions for management of the case.**

**B  I ACCEPT the amount admitted by the defendant in satisfaction of my claim  
Tick only **one** box and follow the instructions given.**

**I accept the defendant's proposal for payment**  
Enclose a draft judgment for approval. The Court will enter judgment in accordance with the offer.

**I DO NOT accept the defendant's proposal for payment**  
Enclose a draft judgment for approval. You can say how you want the defendant to pay.  
Give your reasons for objecting to the defendant's offer of payment.  
(Continue on the back of this form if necessary.)

Note: – The Court will notify you and the defendant of its judgment.

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**I certify that the information given is correct**

Signed

(Plaintiff)(Plaintiff's solicitor)  
(next friend)

**Position or office held**  
(If signing on behalf of  
a firm, company or  
corporation)

**With company chop  
(if applicable)**

Date