

**Reply to part admission of liquidated amount and Request for judgment**

(Order 13A rules 5(3) & (5), 9(4) & 10(2))

DCCJ/DCMP \_\_\_\_\_ / 20 \_\_\_\_\_

**IN THE DISTRICT COURT OF THE  
HONG KONG SPECIAL ADMINISTRATIVE REGION  
CIVIL ACTION / MISCELLANEOUS PROCEEDINGS NO. \_\_\_\_\_ OF 20 \_\_\_\_\_**

Between

Plaintiff

AND

Defendant

- **Please tell the Court what you wish to do by completing the lower half of this form and filing it in the Registry of the District Court within 14 days after the copy of the defendant’s admission is served on you.**

At the same time you must serve a copy on the defendant. If you do not file this form in the Registry of the District Court within the prescribed period, your claim will be stayed.

No further action will be taken by the Court until the form is received.

- You must tick box A or B.
- Remember to sign and date the notice.

**A  I DO NOT accept the defendant’s part admission**

If you tick box A the claim will proceed as a defended claim.

**B  I ACCEPT the amount admitted by the defendant in satisfaction of my whole claim**

Tick only **one** box and follow the instructions given.

**I accept the defendant’s proposal for payment**

Enclose a draft judgment for approval. The Court will enter judgment in accordance with the offer.

**The defendant has not made any proposal for payment**

Enclose a draft judgment for approval. You can ask for the judgment to be paid by instalments or in one payment.

**I DO NOT accept the defendant’s proposal for payment**

Enclose a draft judgment for approval. You can say how you want the defendant to pay. Give your reasons for objecting to the defendant’s offer of payment. (Continue on the back of this form if necessary.)

Note: – The Court will notify you and the defendant of its judgment.

**I certify that the information given is correct**

**Signed**

(Plaintiff)(Plaintiff’s solicitor)  
(next friend)

**Position or office held**

(If signing on behalf of a firm, company or corporation)

**Date**

**With company chop  
(if applicable)**